

# FINANCIAL STATEMENTS

## MUSEUMS BOARD OF VICTORIA

We certify that the attached financial statements for the Museums Board of Victoria have been prepared in accordance with Standing Direction 4.2 of the Financial Management Act 1994, applicable Financial Reporting Directions, Australian Accounting Standards and other mandatory professional reporting requirements.

We further state that, in our opinion, the information set out in the operating statement, balance sheet, statement of recognised income and expense, cash flow statement and notes to and forming part of the financial statements, presents fairly the financial transactions during the year ended 30 June 2006 and financial position of the Board as at 30 June 2006.

However, the Board believes that it should be noted that the revenue as stated in the Financial Statements includes revenue of the nature of specific purpose donations and grants which are brought to account when received and not matched with expenditure which may occur in subsequent financial periods.

Museum Victoria receives a substantial proportion of its revenue from Government. The revenue received from Government does not fund depreciation, and accordingly Museum Victoria shows a deficit result from operations for the year. This does not impact on Museum Victoria's ability to operate as a going concern.

We are not aware of any circumstance which would render any particulars included in the financial statements to be misleading or inaccurate.



Mr Harold Mitchell  
PRESIDENT



Mr Michael Perry  
BOARD MEMBER



Dr J Patrick Greene  
CHIEF EXECUTIVE OFFICER



Mr Joseph Corponi  
CHIEF FINANCIAL OFFICER

28 August 2006  
DATED

**OPERATING STATEMENT  
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

	NOTES	2006	2005
		\$'000	\$'000
<b>Income</b>			
Victorian Government Grants	2	75,846	71,141
Fees & Charges		9,202	7,843
Sales		2,668	2,120
Other Grants	3	3,150	3,474
Other Income	4	5,028	4,527
Donations		143	10
Rent revenue		1,827	1,073
		<b>97,864</b>	<b>90,188</b>
<b>Expenses</b>			
Employee Benefits	1(f)	29,929	27,495
Other Operating Expenses	5	27,680	26,615
Cost of Goods for Sale		1,365	881
Finance Costs		21	0
Capital Asset Charge	1(i)	35,527	29,102
		<b>94,522</b>	<b>84,093</b>
<b>Net Result for the period before</b>			
<b>Capital &amp; Specific Items</b>		<b>3,342</b>	<b>6,095</b>
<b>Capital &amp; Specific Items</b>			
Depreciation & Amortisation	9(b),9(c)	(13,859)	(19,608)
Victorian Government Grants- Spotswood Land	2	6,571	0
		<b>(7,288)</b>	<b>(19,608)</b>
<b>Net Result for the period</b>	<b>13(b)</b>	<b>(3,946)</b>	<b>(13,513)</b>

The above operating statement should be read in conjunction with the accompanying notes.

**BALANCE SHEET  
AS AT 30 JUNE 2006**

	NOTES	2006	2005
		\$'000	\$'000
<b>Current Assets</b>			
Cash and cash equivalents	6,15.1	15,835	14,903
Receivables	7	1,626	1,845
Inventories	8	523	680
<b>Total Current Assets</b>		<b>17,984</b>	<b>17,428</b>
<b>Non-Current Assets</b>			
Property, Plant & Equipment & Exhibitions	9(b),(c)& (d)	443,283	446,029
Collections	9(a)	243,456	243,408
Receivables	7	158	316
<b>Total Non-Current Assets</b>		<b>686,897</b>	<b>689,753</b>
<b>Total Assets</b>		<b>704,881</b>	<b>707,181</b>
<b>Current Liabilities</b>			
Payables	10	3,812	3,299
Provisions	11(a)	3,176	2,848
Interest Bearing Liability	12(a)	85	23
<b>Total Current Liabilities</b>		<b>7,073</b>	<b>6,170</b>
<b>Non-Current Liabilities</b>			
Provisions	11(b)	3,884	3,381
Interest Bearing Liability	12(b)	377	137
<b>Total Non-Current Liabilities</b>		<b>4,261</b>	<b>3,518</b>
<b>Total Liabilities</b>		<b>11,334</b>	<b>9,688</b>
<b>Net Assets</b>		<b>693,547</b>	<b>697,493</b>
<b>Equity</b>			
Contributed Capital	13(a)	587,770	587,770
Accumulated Deficit	13(b)	(61,063)	(56,558)
Reserves			
Trust Funds	13(c)	5,748	4,601
Externally Funded Special Projects	13(c)	2,600	3,188
Asset Revaluation Reserve	13(c)	158,492	158,492
<b>Total Equity</b>		<b>693,547</b>	<b>697,493</b>
Contingent liabilities and contingent assets	14		
Commitments for expenditure	19		

The above balance sheet should be read in conjunction with the accompanying notes.

**STATEMENT OF RECOGNISED INCOME AND EXPENSE  
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

	NOTES	2006	2005
		\$'000	\$'000
Net Gain on Land & Buildings Revaluation		0	51,741
Gain on Collections Revaluation		0	14,551
<b>Net Income recognised directly in equity</b>		<b>0</b>	<b>66,292</b>
Net result for the period		(3,946)	(13,513)
<b>Total Recognised Income and Expense for the period</b>		<b>(3,946)</b>	<b>52,779</b>

The above statement of recognised income and expense should be read in conjunction with the accompanying notes.

**CASH FLOW STATEMENT  
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

	NOTES	2006	2005
		\$'000	\$'000
<b>Cash Flows from Operating Activities</b>			
<b>Receipts</b>			
Grants & Donations		3,294	3,484
Interest		908	833
Fees & Charges		9,266	7,795
Sales – Commercial Operations		2,690	2,100
Other		6,080	5,856
Goods and Services Tax on Receipts		1,479	1,471
Goods and Services Tax recovered from the ATO		1,315	1,441
Government Grants: recurrent		82,417	71,141
<b>Total Receipts</b>		<b>107,449</b>	<b>94,121</b>
<b>Payments</b>			
Salaries & Associated Costs		(29,001)	(26,699)
Operating Expenses		(59,889)	(53,639)
Building Repairs & Maintenance		(2,620)	(2,886)
Cost of Goods for Resale		(1,333)	(896)
Finance Costs		(21)	(5)
Goods and Services Tax on Expenditure		(2,794)	(2,755)
<b>Total Payments</b>		<b>(95,658)</b>	<b>(86,880)</b>
<b>Net Cash Inflow from Operating Activities</b>	15.2	<b>11,791</b>	<b>7,241</b>
<b>Cash Flows from Investing Activities</b>			
<b>Payments</b>			
Great Hall		(173)	(796)
Treasure House Land		(6,571)	0
Melbourne Museum		(27)	(611)
Moreland		(55)	(0)
Property, Plant & Equipment		(2,637)	(2,555)
Exhibitions		(1,295)	(65)
Collections		(48)	(65)
<b>Net Cash (Outflow) from Investing Activities</b>		<b>(10,806)</b>	<b>(4,092)</b>
<b>Cash Flows from Financing Activities</b>			
<b>Payments</b>			
Finance Lease		(53)	(10)
<b>Net Cash (Outflow) from Financing Activities</b>		<b>(53)</b>	<b>(10)</b>
<b>Net Increase in Cash Held</b>		<b>932</b>	<b>3,139</b>
Cash and cash equivalents at the beginning of the Financial Year		14,903	11,764
<b>Cash and cash equivalents at the end of the Financial Year</b>	15.1	<b>15,835</b>	<b>14,903</b>

The above cash flow statement should be read in conjunction with accompanying notes.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006

## NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006

### 1. SIGNIFICANT ACCOUNTING POLICIES

(a) This general-purpose financial report has been prepared in accordance with the Financial Management Act 1994, Australian Accounting Standards and Urgent Issues Group Interpretations. Accounting Standards include Australian equivalents to International Financial Reporting Standards ('A-IFRS')

The financial report has been prepared on the basis of historical cost, except for the revaluation of certain non-current assets. Cost is based on the fair values of the consideration given in exchange for assets. The financial report has been prepared on an accrual and going concern basis.

Museum Victoria is economically dependent on the Victorian State Government grant to assist in funding its operations.

The financial statements were authorised for issue by Mr Joseph Corponi (Chief Finance Officer -Museum Board of Victoria) on the date the declaration was signed.

#### (b) NON-CURRENT ASSETS

Land and buildings are measured at the amounts for which assets could be exchanged between knowledgeable willing parties in an arm's length transaction.

Cultural depreciated assets and collections, heritage assets and other non-current physical assets that the State intends to preserve because of their unique historical, cultural or environmental attributes are measured at the cost of replacing the asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired economic benefits of the asset.

Plant, equipment and vehicles are measured at cost.

#### Revaluations

Assets other than those that are carried at cost are revalued with sufficient regularity to ensure that the carrying amount of each asset does not differ materially from its fair value. Revaluation increments or decrements arise from differences between an asset's depreciated cost or deemed cost and fair value.

Revaluation increments are credited directly to equity in the revaluation reserve, except that, to the extent that an increment reverses a revaluation decrement in respect of that class of asset relating previously recognised as an expense in the net result, the increment is recognised as revenue in determining the net result.

Revaluation decrements are recognised immediately as expenses in the net result, except that, to the extent that a credit balance exists in the revaluation reserve in respect of the same class of assets, they are debited to the revaluation reserve.

Revaluation increases and revaluation decreases relating to individual assets within a class of property, plant and equipment are offset against one another within that class but are not offset in respect of assets in different classes. Revaluation reserves are not transferred to accumulated funds on derecognition of the relevant asset.

#### Collections

During the 2004/05 financial year, Museum Victoria arranged for the revaluation of its collections. This project formed the basis for the valuation of all the Museum collections. The collections were valued in accordance with the principles set out in the Australian Accounting Standard AASB 1041- Revaluation of Non-Current Assets.

The collection was valued utilising the fair value method of valuation. The effect of this valuation is disclosed in note 9(a). Museum Victoria intends revaluing its collections every six years with any future acquisitions being valued at cost until the next valuation.

#### Library

During the 2002-2003 financial year Museum Victoria arranged for the revaluation of its library collections. The valuation included an itemised valuation of individual items which exceeded a defined threshold value, an index taken from these items has been applied to the remaining rare books collection. The general collection has been revalued by reference to the acquisition records maintained by the Museum since the 1997 valuation. The collections have been valued using the fair value method of valuation. Museum Victoria intends revaluing its library collection every six years.

#### Depreciation

Depreciation is charged on non-current assets, other than land, at rates assessed to match the cost of these assets against their estimated economic lives to the entity.

Depreciation is calculated on the straight-line method. No provision is made for the depreciation of the Collections or for the Library – rare books collection as they are heritage assets and are deemed to have an indefinite useful life.

Estimates of remaining useful lives to the entity are made on a regular basis for all assets, with annual reassessments for major items. The expected useful lives are as follows:

Buildings	20-100 years
Plant and equipment	3-10 years
Library – general collection	3-5 years
Exhibitions	1-5 years

Exhibitions with a life of one year or less are expensed immediately. Exhibitions with an anticipated life of more than one year are capitalised and depreciated over their remaining useful life.

#### (c) INVENTORY

Stocks have been valued at the lower of cost and net realisable value.

#### (d) RECEIVABLES

Trade debtors are recognised at the amount receivable, as they are due for settlement no more than 30 days from the date of recognition. Collectibility of trade debtors is reviewed on an ongoing basis. A provision for doubtful debts is raised where some doubt as to collection exists. A debt is written off when there appears no possibility of the account being collected.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006

## **(e) REVENUE RECOGNITION**

Revenue from the sale of goods and services is recognised upon delivery of the goods and services to the customer.

Interest revenue is recognised on the proportional basis taking into account interest rates applicable to the financial assets.

Grants from Government and other sources are brought to account as revenue as and when received, with the exception of Government grants for the construction of the new Melbourne Museum and Immigration Museum building and fitout costs which have been treated as contributed capital in line with Note 1 (h). Expenditure from such grants is recognised when incurred.

Specific donations, for exhibition development have been treated in these financial statements as revenue.

## **(f) EMPLOYEE BENEFITS**

Provision is made in respect of the Museum Victoria's liability for annual leave and long service leave at balance date.

### **(i) Wages, Salaries & Annual Leave**

Liabilities for wages and salaries and annual leave expected to be settled within 12 months of the reporting date are recognised in respect of employees' services up to the reporting date and are measured as the amounts expected to be paid when the liabilities are settled.

### **(ii) Long Service Leave**

The liability for long service leave expected to be settled within 12 months of the reporting date is recognised in the provision for employee benefits and is measured in accordance with (i) above. The liability for long service leave expected to be settled more than 12 months from the reporting date is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using interest rates on national Government guaranteed securities with terms to maturity that match, as closely as possible, the estimated future cash outflows.

### **(iii) Employee Benefit On-costs**

Employee benefit on-costs, including payroll tax are recognised and included in employee benefit liabilities and costs when the employee benefits to which they relate are recognised as liabilities.

## **(g) ROUNDING**

All figures in the financial statements and notes thereto have been rounded to the nearest \$1,000.

## **(h) CONTRIBUTIONS BY OWNERS**

Consistent with UIG Interpretation 1038 Contributions by Owners to Wholly-Owned Public Sector Entities appropriations for additions to net assets have been designated as contributions by owners. Other transfers that are in the nature of contributions or distributions have also been designated as contributions by owners.

## **(i) CAPITAL ASSET CHARGE**

In accordance with Government policy, a capital charge has been applied to distribute the centrally-funded annual cost of capital. The rate charged for the 2005/06 financial year was 8 per cent. This charge represents the interest which Museum Victoria would have paid for the capital works portion of its grant. This charge has been recognised as revenue within the Government grant and disclosed separately as an expense within the financial statements.

## **(j) OTHER FINANCIAL ASSETS**

Investments are held for the purpose of gaining income and are not normally sold before maturity. They are recorded in the Statement of Financial Position at cost. No provision for diminution in value is made.

## **(k) PAYABLES**

These amounts represent liabilities for goods and services provided prior to the end of the financial year and which are unpaid. The amounts are unsecured and are usually paid within 30 days following the month of recognition.

## **(l) LEASED ASSETS**

Operating lease payments are charged to the statement of Financial Performance in the periods in which they are incurred, as this represents the pattern of benefits derived from leased assets.

Finance leases are capitalised. A leased asset and liability are established at the present value of minimum lease payments. Lease payments are allocated between the principal component of the lease liability and the interest expense. The finance lease facility was ratified by Cabinet as part of the new Vic Fleet facility and is restricted to vehicle acquisitions.

## **(m) EVENTS AFTER BALANCE DATE**

Museum Victoria is not aware of any material events after balance date which would effect these financial statements.

## **(n) NEW AND REVISED ACCOUNTING STANDARDS AND INTERPRETATIONS**

Museums Board of Victoria has adopted all of the new and revised Accounting Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for annual reporting from 1 July 2005.

Management has given due consideration to new and revised standards and interpretations issued by the AASB that are not yet effective and do not believe they will have any material financial impact on the financial statements.

## 2. VICTORIAN GOVERNMENT GRANTS

The Museums Board of Victoria received the following grants from the Victorian Government

	2006	2005
	\$'000	\$'000
<b>Recurrent Grant</b>		
Applied to Operations	40,319	42,039
Capital Asset Charge	35,527	29,102
<b>TOTAL</b>	<b>75,846</b>	<b>71,141</b>
<b>Specific Purpose Item</b>		
Purchase of Spotswood Land	6,571	0
<b>TOTAL</b>	<b>82,417</b>	<b>71,141</b>

## 3. OTHER GRANTS

Grants from other Agencies	2,200	2,667
Commonwealth Grants	633	433
Other Grants	317	374
<b>TOTAL</b>	<b>3,150</b>	<b>3,474</b>

## 4. OTHER INCOME

Interest	920	828
Miscellaneous Income	4,108	3,699
<b>TOTAL</b>	<b>5,028</b>	<b>4,527</b>

## 5. OTHER OPERATING EXPENSES

	2006	2005
	\$'000	\$'000
<b>Building and Equipment Maintenance</b>	2,620	2,886
<b>Administration</b>		
Consumables	11,920	11,756
Miscellaneous*	7,636	6,583
Consultants**	0	18
Audit Fees ***		
- External	53	39
- Internal	51	101
Bad/Doubtful Debts	0	30
<b>Exhibitions</b>		
Contractors & Display Costs	5,332	5,012
<b>Research and Collections</b>		
Collection Management	68	190
<b>TOTAL</b>	<b>27,680</b>	<b>26,615</b>

\*The majority of the expenses in this category fall into two areas: Corporate Charges and Advertising.

\*\*No Consultants were engaged or paid over \$100 000 during the year.

\*\*\* Audit Fees payable to the Victorian Auditor- General's Office relating to the audit for the year ended 30 June 2006 were \$40,700 (\$39,600 2004/05). In addition, an amount of \$12,000 was paid to PKF an agent of the Victorian Auditor- General's Office for other assurance services.

## 6. CASH AND CASH EQUIVALENTS

Cash	2,788	1,605
Negotiable Certificates of Deposit and Interest Bearing Deposits	13,047	13,298
<b>TOTAL</b>	<b>15,835</b>	<b>14,903</b>

## 7. RECEIVABLES

<b>Current</b>		
Debtors	1,283	1,450
Less Provision for Doubtful Debts	0	0
	<b>1,283</b>	<b>1,450</b>
Accrued Revenue	185	237
Prepayment	158	158
<b>TOTAL</b>	<b>1,626</b>	<b>1,845</b>
<b>Non-current</b>		
Prepayment	158	316
<b>TOTAL</b>	<b>1,784</b>	<b>2,161</b>

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

**8. INVENTORIES**

	2006	2005
	\$'000	\$'000
Stock of Goods for Sale	523	767
Less Provision for Stock Obsolescence	-	(87)
<b>TOTAL</b>	<b>523</b>	<b>680</b>

**9. NON CURRENT ASSETS**

**9(a) Collections**

**At Valuation**

Indigenous Collections*	84,354	84,354
History & Technology Collections*	22,274	22,274
Natural Science Collections*	129,098	129,098
Library**	7,682	7,682
<b>At Cost</b>	<b>48</b>	<b>0</b>
<b>Total Collections</b>	<b>243,456</b>	<b>243,408</b>

\* Valued at 30 June 2005 by the Australian Valuation Office

\*\* Valued at 30 June 2003 by Barbara Hince of Kenneth Hince Old & Fine Books Pty Ltd

**9(b) Property**

**Property**

**At Valuation \*\*\***

<b>Land</b>	127,000	127,000
<b>Buildings</b>		
Scienceworks Museum	23,200	23,200
Royal Exhibition Building	34,160	34,160
Immigration Museum	18,900	18,900
Moreland Store	11,050	11,050
Melbourne Museum (including IMAX)	191,980	191,980
	406,290	406,290

**At Cost**

<b>Land</b>	6,571	0
<b>Buildings</b>		
Royal Exhibition Building	173	0
Moreland Store	55	0
Melbourne Museum	27	0
	6,826	0
	<b>413,116</b>	<b>406,290</b>

**Less Accumulated Depreciation**

Scienceworks Museum	(594)	0
Royal Exhibition Building	(730)	0
Immigration Museum	(433)	0
Moreland Store	(279)	0
Melbourne Museum	(3,550)	0
	<b>(5,586)</b>	<b>0</b>

**Total Land and Building at Valuation net of**

<b>Accumulated Depreciation</b>	<b>407,530</b>	<b>406,290</b>
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\*\*\*Abbotsford, Scienceworks, Royal Exhibition Building, Moreland, Immigration Museum, Melbourne Museum (including IMAX). The Australian Valuation Office undertook a valuation of Museum Victoria's land and buildings at fair value in June 2005.

**9(c) Plant, Equipment & Exhibitions**

	2006	2005
	\$'000	\$'000
<b>Plant &amp; Equipment –at cost</b>		
Plant & Equipment at cost	66,870	63,042
Less accumulated depreciation	(34,348)	(29,501)
<b>TOTAL</b>	<b>32,522</b>	<b>33,541</b>
<b>Plant &amp; Equipment under finance lease</b>		
Plant & Equipment under finance lease at cost	513	172
Less accumulated amortisation	(54)	(12)
<b>TOTAL</b>	<b>459</b>	<b>160</b>
<b>TOTAL PLANT &amp; EQUIPMENT</b>	<b>32,981</b>	<b>33,701</b>
<b>Exhibitions</b>		
Melbourne Museum at cost	47,089	46,323
Less accumulated depreciation	(45,509)	(41,298)
Scienceworks Museum at cost	2,963	2,435
Less accumulated depreciation	(1,807)	(1,470)
Immigration Museum at cost	4,723	4,723
Less accumulated depreciation	(4,687)	(4,675)
<b>TOTAL EXHIBITIONS</b>	<b>2,772</b>	<b>6,038</b>
<b>TOTAL PROPERTY,</b>		
<b>PLANT &amp; EQUIPMENT, &amp; EXHIBITIONS</b>	<b>443,283</b>	<b>446,029</b>

9(d) Property, Plant & Equipment, Exhibitions & Collections Reconciliation

CARRYING AMOUNT	LAND	BUILDINGS	PLANT & EQUIPMENT	EXHIBITIONS	SUB-TOTAL	COLLECTIONS	TOTAL
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Carrying amount</b>							
Balance at 1 July 2004	97,090	259,312	37,711	15,596	409,709	228,791	638,500
Additions	0	1,407	2,788	65	4,260	66	4,326
Disposal	0	0	(73)	0	(73)	0	(73)
Transfer	7,100	(7,100)	0	0	0	0	0
Revaluation	22,810	28,931	0	0	51,741	14,551	66,292
Depreciation	0	(3,260)	(6,725)	(9,623)	(19,608)	0	(19,608)
<b>Balance at 1 July 2005</b>	<b>127,000</b>	<b>279,290</b>	<b>33,701</b>	<b>6,038</b>	<b>446,029</b>	<b>243,408</b>	<b>689,437</b>
Additions	6,571	255	3,031	1,295	11,152	48	11,200
Disposal	0	0	(39)	0	(39)	0	(39)
Depreciation		(5586)	(3,712)	(4,561)	(13,859)	0	(13,859)
<b>Balance at 30 June 2006</b>	<b>133,571</b>	<b>273,959</b>	<b>32,981</b>	<b>2,772</b>	<b>443,283</b>	<b>243,456</b>	<b>686,739</b>

10. PAYABLES

	2006	2005
	\$'000	\$'000
Trade Creditors	1,409	1,889
Other Creditors	1,953	1,057
Accrued Salaries	450	353
<b>TOTAL PAYABLES</b>	<b>3,812</b>	<b>3,299</b>

11. PROVISION FOR EMPLOYEE BENEFITS

11(a) Current Liabilities

Employee Benefits		
Annual Leave	2,745	2,473
Long Service Leave	431	375
<b>TOTAL</b>	<b>3,176</b>	<b>2,848</b>

11(b) Non-Current Liabilities

Employee Benefits		
Long Service Leave	3,884	3,381
<b>TOTAL</b>	<b>3,884</b>	<b>3,381</b>
<b>TOTAL (including on-costs) – Refer Note 1 (f)</b>	<b>7,060</b>	<b>6,229</b>

12. INTEREST BEARING LIABILITIES

	2006	2005
	\$'000	\$'000
<b>12(a) Current Secured</b>		
Lease liabilities (Note 19)	85	23
<b>TOTAL</b>	<b>85</b>	<b>23</b>

12(b) Non-current

Secured		
Lease liabilities (Note 19)	377	137
<b>TOTAL</b>	<b>377</b>	<b>137</b>
<b>TOTAL interest bearing liabilities</b>	<b>462</b>	<b>160</b>

Lease liabilities are effectively secured as the rights to the leased assets revert to the lessor in the event of default

12(c) Assets pledged as security

The carrying amounts of non-current assets pledged as security are:

Finance lease		
Plant & equipment under finance lease		
(Note 9(c))	462	160
<b>TOTAL non-current assets pledged as security</b>	<b>462</b>	<b>160</b>

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

**13. EQUITY**

	2006	2005
	\$'000	\$'000
<b>13 (a) CONTRIBUTED CAPITAL*</b>		
Balance at beginning of financial year	587,770	587,770
<b>Capital Receipts</b>		
Victorian Government	0	0
<b>BALANCE AT END OF THE YEAR</b>	<b>587,770</b>	<b>587,770</b>

**13 (b) ACCUMULATED DEFICIT**

Balance at beginning of year	(56,558)	(42,280)
<b>Deficit for the Year</b>	<b>(3,946)</b>	<b>(13,513)</b>
<b>Transfers Between Reserves</b>		
Transfer (to) from Trust Funds	(1,147)	(372)
Transfer from (to) Externally Funded Special Projects	588	(393)
<b>BALANCE AT END OF THE YEAR</b>	<b>(61,063)</b>	<b>(56,558)</b>

**13 (c) RESERVES**

**TRUST FUNDS\*\***

Balance at beginning of the year	4,601	4,229
<b>Transfer Between Reserves</b>		
Transfer from Accumulated Deficit	1,147	372
<b>BALANCE AT END OF THE YEAR</b>	<b>5,748</b>	<b>4,601</b>

**EXTERNALLY FUNDED SPECIAL PROJECTS\*\*\***

Balance at beginning of year	3,188	2,795
<b>Transfer between Reserves</b>		
Transfer (to) from Accumulated Deficit	(588)	393
<b>BALANCE AT END OF THE YEAR</b>	<b>2,600</b>	<b>3,188</b>

**ASSET REVALUATION RESERVE**

Balance at beginning of year	158,492	92,200
<b>Add Increment</b>	<b>0</b>	<b>66,292</b>
<b>BALANCE AT END OF THE YEAR</b>	<b>158,492</b>	<b>158,492</b>

\*"Contributed Capital" consists of capital funds provided by the Victorian Government for the building of the new Melbourne Museum, Immigration Museum and Royal Exhibition Building. Ministerial approval has been received for the treatment of these amounts as Contributed Capital.

\*\* "Trust Funds" consist of those funds which may be used by the Museums Board of Victoria for Museum purposes defined by the relevant Trust deed or will.

\*\*\* "Externally Funded Special Projects" consist of unexpended Government and other grants tied to a specific purpose.

**14. CONTINGENT LIABILITIES AND CONTINGENT ASSETS**

Museum Victoria believes that there are no contingent liabilities or contingent assets.

**15. NOTES TO THE CASH FLOW STATEMENT**

**15.1 Reconciliation of Cash**

For the purposes of the Statement of Cash Flows, Museum Victoria considers cash to include cash on hand and in banks and investments in money market instruments. Cash at the end of the reporting period, as shown in the Statement of Cash Flows, is reconciled to the related items in the Statement of Financial Position as follows:

	2006	2005
	\$'000	\$'000
Cash	2,788	1,605
Other Financial Assets	13,047	13,298
<b>Total (refer to Note 6)</b>	<b>15,835</b>	<b>14,903</b>

**15.2 Reconciliation of Operating Result to Net Cash Inflow from Operating activities**

<b>Operating Deficit</b>	<b>(3,946)</b>	<b>(13,513)</b>
<b>Add (Less) items classified as Investing/Financing activities</b>		
Loss on Sale of Non-current Assets	0	73
<b>Add (Less) non cash items:</b>		
Assets Acquired for no cash consideration	0	(114)
Depreciation & Amortisation	13,859	19,608
Provisions	744	210
<b>Net cash provided by operating activities before change in Assets and liabilities</b>	<b>10,657</b>	<b>6,264</b>
Increase in Creditors & Accruals	513	84
(Increase)/Decrease in Receivables	167	1,282
Decrease in Inventories	244	148
Decrease in Accrued Revenue	52	(63)
(Increase)/Decrease in Prepayments	158	(474)
<b>Net cash provided by operating activities</b>	<b>11,791</b>	<b>7,241</b>

**15.3 Non-cash financing and investing activities**

**Financing Facilities**

Finance Lease		
Acquisitions	394	119
Disposals	(53)	0
	<b>341</b>	<b>119</b>

## 16. RELATED PARTY TRANSACTIONS

### (a) The Minister, the Director & Board Members of the Museum Board of Victoria

The Minister for the Museums Board of Victoria is Mary Delahunty MP. The names of each person holding the position of Board member of the Museums Board of Victoria during the financial year are Mr Harold Mitchell, Cr Peter McMullin, Ms Sheila O'Sullivan, Mr Terry Garwood, Dr Janet McCalman, Mr Michael Perry, Dr Gael Jennings, Professor Daine Alcorn, Ms Susan Heron and the Hon. Joan Kirner AM. The Chief Executive Officer of the Museum is Dr J Patrick Greene. There were no related party transactions by the Minister, the Chief Executive Officer and Board Members.

(b) There are no other related party transactions

## 17. RESPONSIBLE PERSONS REMUNERATION

### (a) Responsible Persons

Persons who hold positions of Responsible Persons in relation to the Board at any time during the reporting period are:

Responsible Minister – Mary Delahunty MP  
Accountable Officer – Dr J Patrick Greene  
Board Members – As disclosed in note 16 (a).

### (b) Remuneration of Responsible Persons

Members of the Board act in an honorary capacity.

The remuneration of the Accountable Officer, who is not a Member of the Board, in connection with the management of the Board during the reporting period was in the range:

\$230,000 - \$239,999 (\$220,000 - \$229,999 in 2005).

These payments are included in the table below.

### (c) Executive Officer Remuneration

Income Band	Total Remuneration		Base Remuneration	
	2006	2005	2006	2005
	No.	No.	No.	No.
\$40,000 - \$49,999	0	1	0	1
\$60,000 - \$69,999	0	0	0	1
\$100,000 - \$109,999	0	1	0	0
\$110,000 - \$119,999	0	0	0	0
\$120,000 - \$129,999	0	0	0	2
\$130,000 - \$139,999	0	1	2	1
\$140,000 - \$149,999	2	1	2	0
\$150,000 - \$159,999	1	1	0	0
\$160,000 - \$169,999	1	0	0	0
\$170,000 - \$179,999	0	0	1	0
\$190,000 - \$199,999	0	0	0	1
\$200,000 - \$209,999	0	1	0	0
\$220,000 - \$229,999	0	1	0	0
\$230,000 - \$239,999	1	0	0	0
Total Numbers	5	6	5	6
<b>Total</b>	<b>\$841,000</b>	<b>\$808,000</b>	<b>\$771,000</b>	<b>\$704,000</b>

## 18. SUPERANNUATION

Museum Victoria has, in its staffing profile, a number of employees who are members of the following public sector superannuation schemes:

### (a) State Superannuation Fund (Revised Scheme & New)

Employer contributions paid to the above Schemes were \$650,629 (2004/05 \$646,692). Contributions outstanding at 30 June 2006 were \$Nil. The contributions rate for the above Schemes is not available to Museum Victoria.

### (b) State Superannuation Fund (VicSuper Scheme)

Employer contributions paid to the above Scheme were \$1,551,430 (2004/05 \$1,497,820). Contributions outstanding at 30 June 2005 were \$Nil. This represented a contribution rate of 9% of normal salary.

Museum Victoria is required to recognise all superannuation payments as expenses in its operating statement. The Department of Treasury and Finance shall recognise the aggregate unfunded superannuation liability relating to employing entities in its financial statements of 30 June 2006 as the Victorian Government has assumed responsibility for this liability.

## 19. LEASING COMMITMENTS

	2006	2005
	\$'000	\$'000

### Operating Leases

Non-Cancellable Operating Leases contracted for but not capitalised in the accounts

Payable:

not longer than 1 year	567	667
longer than 1 year but not longer than 5 years	998	1,182
<b>TOTAL</b>	<b>1,565</b>	<b>1,849</b>

### Finance Leases

Commitments in relation to finance leases are

payable as follows:

within 1 year	112	32
longer than 1 year but not longer than 5 years	400	148
Minimum lease payments	512	180
Less future finance charges	50	20
Recognised as a liability	462	160
Representing lease liabilities:		
Current (Note 12)	85	23
Non-Current (Note 12)	377	137
<b>TOTAL</b>	<b>462</b>	<b>160</b>

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

**20. FINANCIAL INSTRUMENTS**

**(a) Credit Risk Exposures**

The credit risk on financial assets which have been recognised on the Statement of Financial Position, is generally the carrying amount, net of any provisions for doubtful debts.

**(b) Interest Rate Risk Exposure**

Museum Victoria's exposure to interest rate risk and the effective weighted average interest rate for each class of financial assets and liabilities is set out below.

Exposures arise predominantly from assets and liabilities bearing variable interest rates as the economic entity intends to hold fixed rate assets and liabilities to maturity.

**Fixed interest maturing in:**

2006	FLOATING INTEREST RATE	1 YEAR OR LESS	OVER 1 TO 5 YEARS	MORE THAN 5 YEARS	NON-INTEREST BEARING	TOTAL
NOTES	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Financial Assets</b>						
Cash and deposits	6	2,736	0	0	52	2,788
Receivables	7	185	0	0	1,283	1,468
Investments	6	4,047	9,000	0	0	13,047
		<b>6,968</b>	<b>9,000</b>	<b>0</b>	<b>0</b>	<b>1,335</b>
Weighted average interest rate		5.39%	6.09%	0%	0%	
<b>Financial liabilities</b>						
Trade and other creditors	10	0	0	0	3,812	3,812
Finance lease	12	0	85	377	0	462
		<b>0</b>	<b>85</b>	<b>377</b>	<b>0</b>	<b>3,812</b>
Weighted average interest rate		0%	6.45%	6.45%	0	
<b>Net Financial Assets (Liabilities)</b>						
		<b>6,968</b>	<b>8,915</b>	<b>(377)</b>	<b>0</b>	<b>(2,477)</b>
						<b>13,029</b>

**Fixed interest maturing in:**

2005	FLOATING INTEREST RATE	1 YEAR OR LESS	OVER 1 TO 5 YEARS	MORE THAN 5 YEARS	NON-INTEREST BEARING	TOTAL
Notes	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Financial Assets</b>						
Cash and deposits	6	1,560	0	0	45	1,605
Receivables	7	237	0	0	1,450	1,687
Investments	6	6,298	7,000	0	0	13,298
		<b>8,095</b>	<b>7,000</b>	<b>0</b>	<b>0</b>	<b>1,495</b>
Weighted average interest rate		5.27%	5.7%	0%	0%	
<b>Financial liabilities</b>						
Trade and other creditors		0	0	0	3,299	3,299
Finance lease		0	23	137	0	160
		<b>0</b>	<b>23</b>	<b>137</b>	<b>0</b>	<b>3,299</b>
Weighted average interest rate		0%	6.5%	6.5%	0	
<b>Net Financial Assets (Liabilities)</b>						
		<b>8,095</b>	<b>6,977</b>	<b>(137)</b>	<b>0</b>	<b>(1,804)</b>
						<b>13,131</b>

**Reconciliation of Net Financial Assets to Net Assets**

	2006	2005
	\$'000	\$'000
Net Financial Assets as above	13,029	13,131
Non-Financial Assets and Liabilities:		
Inventories	523	680
Property, Plant & Equipment	443,283	446,029
Collections	243,456	243,408
Provisions	(7,060)	(6,229)
Prepayment	316	474
<b>Net Assets per Statement of Financial Position</b>	<b>693,547</b>	<b>697,493</b>

### (c) Net Fair Value of Financial Assets and Liabilities

#### On-balance sheet

The net fair value of cash and cash equivalents and non-interest bearing monetary financial assets and financial liabilities of Museum Victoria approximates their carrying value.

The net fair value of other monetary financial assets is based upon market prices where a market exists or by discounting the expected future cash flows by the current interest rates for assets with similar risk profiles. In the 2005-06 financial year Museum Victoria did not have any financial assets in this class.

## 21. IMPACTS OF ADOPTING AUSTRALIAN EQUIVALENTS TO INTERNATIONAL FINANCIAL REPORTING STANDARDS

Museum Victoria changed its accounting policies, other than its accounting policies for financial instruments, on 1 July 2004 to comply with A-IFRS. The transition to A-IFRS is accounted for in accordance with Accounting Standard AASB 1 'First-time Adoption of Australian Equivalents to International Financial Reporting Standards', with 1 July 2004 as the date of transition.

An explanation of how the transition from superseded policies to A-IFRS has affected the Museum's financial position, financial performance and cash flows is set out in the following tables and the notes that accompany the tables.

#### Effect of A-IFRS on the balance sheet as at 1 July 2004

	NOTES	SUPERSEDED	EFFECT OF	A-IFRS
		POLICIES*	TRANSITION	
			TO A-IFRS	
		\$'000	\$'000	\$'000
<b>Current Assets</b>				
Cash Assets		11,764		11,764
Receivables	(a)	2,247	30	2,277
Inventories		672		672
Prepayment		0		0
<b>Total Current Assets</b>		<b>14,683</b>	<b>30</b>	<b>14,713</b>
<b>Non-Current Assets</b>				
Property, Plant &				
Equipment & Exhibitions		409,709		409,709
Collections		228,791		228,791
Prepayment		0		0
<b>Total Non-Current Assets</b>		<b>638,500</b>	<b>0</b>	<b>638,500</b>
<b>Total Assets</b>		<b>653,183</b>	<b>30</b>	<b>653,213</b>
<b>Current Liabilities</b>				
Payables		3,215		3,215
Provisions		2,241		2,241
Interest Bearing Liability		6		6
<b>Total Current Liabilities</b>		<b>5,462</b>	<b>0</b>	<b>5,462</b>
<b>Non-Current Liabilities</b>				
Provisions		2,992		2,992
Interest Bearing Liability		45		45
<b>Total Non-Current Liabilities</b>		<b>3,037</b>	<b>0</b>	<b>3,037</b>
<b>Total Liabilities</b>		<b>8,499</b>	<b>0</b>	<b>8,499</b>
<b>Net Assets</b>		<b>644,684</b>	<b>30</b>	<b>644,714</b>
<b>Equity</b>				
Contributed Capital		587,770		587,770
Accumulated Deficit	(a)	(42,310)	30	(42,280)
<i>Reserves</i>				
Trust Funds		4,229		4,229
Externally Funded				
Special Projects		2,795		2,795
Asset Revaluation Reserve		92,200		92,200
<b>Total Equity</b>		<b>644,684</b>	<b>30</b>	<b>644,714</b>

\* Reported financial results for the year ended 30 June 2004.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2006**

**Effect of A-IFRS on the operating statement for the financial year ended 30 June 2005**

	NOTES	SUPERSEDED	EFFECT OF	AIFRS
		POLICIES*	TRANSITION	
			TO A-IFRS	
		\$'000	\$'000	\$'000
<b>Income</b>				
Victorian Government Grants		71,141		71,141
Fees & Charges		7,843		7,843
Sales		2,120		2,120
Other Grants		3,474		3,474
Other Income		4,527		4,527
Donations		10		10
Rent revenue		1,073		1,073
		<b>90,188</b>	<b>0</b>	<b>90,188</b>
<b>Expenses</b>				
Employee Benefits		27,495		27,495
Other Operating Expenses(a)	(a)	26,585	30	26,615
Cost of Goods for Sale		881		881
Capital Charge		29,102		29,102
Depreciation & Amortisation		19,608		19,608
		<b>103,671</b>	<b>30</b>	<b>103,701</b>
<b>Net Result from</b>				
<b>Continuing Operations</b>		<b>(13,483)</b>	<b>(30)</b>	<b>(13,513)</b>

\* Reported financial results for the year ended 30 June 2005.

**Effect of A-IFRS on the balance sheet as at 30 June 2005**

	NOTES	SUPERSEDED	EFFECT OF	A-IFRS
		POLICIES*	TRANSITION	
			TO A-IFRS	
		\$'000	\$'000	\$'000
<b>Current Assets</b>				
Cash Assets		14,903		14,903
Receivables		1,687		1,687
Inventories		680		680
Prepayment		158		158
<b>Total Current Assets</b>		<b>17,428</b>	<b>0</b>	<b>17,428</b>
<b>Non-Current Assets</b>				
Property, Plant & Equipment & Exhibitions		446,029		446,029
Collections		243,4081		243,4081
Prepayment		316		316
<b>Total Non-Current Assets</b>		<b>689,753</b>	<b>0</b>	<b>689,753</b>
<b>Total Assets</b>		<b>707,181</b>	<b>0</b>	<b>707,181</b>
<b>Current Liabilities</b>				
Payables		3,299		3,299
Provisions		2,848		2,848
Interest Bearing Liability		23		23
<b>Total Current Liabilities</b>		<b>6,170</b>	<b>0</b>	<b>6,170</b>
<b>Non-Current Liabilities</b>				
Provisions		3,381		3,381
Interest Bearing Liability		137		137
<b>Total Non-Current Liabilities</b>		<b>3,518</b>	<b>0</b>	<b>3,518</b>
<b>Total Liabilities</b>		<b>9,688</b>	<b>0</b>	<b>9,688</b>
<b>Net Assets</b>		<b>697,493</b>	<b>0</b>	<b>697,493</b>
<b>Equity</b>				
Contributed Capital		587,770		587,770
Accumulated Deficit		(56,558)		(56,558)
<i>Reserves</i>				
Trust Funds		4,601		4,601
Externally Funded Special Projects		3,188		3,188
Asset Revaluation Reserve		158,492		158,492
<b>Total Equity</b>		<b>697,493</b>	<b>0</b>	<b>697,493</b>

\* Reported financial results for the year ended 30 June 2005.

**Effect of A-IFRS on the Cash Flow Statement for the financial year ended 30 June 2005**

There are no material differences between the Cash Flow Statement presented under A-IFRS and the Statement of Cash Flows presented under the superseded policies.

**Notes to the reconciliations of income and equity**

**(a) Expenditure**

The provision for bad debts at the date of transition was reduced by \$30,000 as this was a general rather than a specific provision. Additional expenditure of \$30,000 is recognised under A-IFRS for the financial year ended 30 June 2005.



## INDEPENDENT AUDIT REPORT Museums Board of Victoria

### To the Members of the Parliament of Victoria and Members of the Museums Board of Victoria Matters Relating to the Electronic Presentation of the Audited Financial Report

This audit report for the financial year ended 30 June 2006 relates to the financial report of Museums Board of Victoria included on its web site. The Members of the Museums Board of Victoria are responsible for the integrity of the web site. I have not been engaged to report on the integrity of the web site. The audit report refers only to the statements named below. An opinion is not provided on any other information which may have been hyperlinked to or from these statements. If users of this report are concerned with the inherent risks arising from electronic data communications, they are advised to refer to the hard copy of the audited financial report to confirm the information included in the audited financial report presented on this web site.

#### Scope

##### *The Financial Report*

The accompanying financial report for the year ended 30 June 2006 of the Museums Board of Victoria consists of an operating statement, balance sheet, statement of recognised income and expense, cash flow statement, notes to and forming part of the financial report, and the accompanying declaration.

##### *Member's Responsibility*

The Members of the Museums Board of Victoria are responsible for:

- the preparation and presentation of the financial report and the information it contains, including accounting policies and accounting estimates
- the maintenance of adequate accounting records and internal controls that are designed to record its transactions and affairs, and prevent and detect fraud errors.

##### *Audit Approach*

As required by the *Audit Act* 1994, an independent audit has been carried out in order to express an opinion on the financial report. The audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement.

The audit procedures included:

- examining information on a test basis to provide evidence supporting the amounts and disclosures in the financial report
- assessing the appropriateness of the accounting policies and disclosures used, and the reasonableness of significant accounting estimates made by the members
- obtaining written confirmation regarding the material representations made in conjunction with the audit
- reviewing the overall presentation of information in the financial report.

Victorian Auditor-General's Office Level 34, 140 William Street, Melbourne Victoria 3000  
Telephone (03) 8601 7000 Facsimile (03) 8601 7010 Email [comments@audit.vic.gov.au](mailto:comments@audit.vic.gov.au) Website [www.audit.vic.gov.au](http://www.audit.vic.gov.au)

Auditing in the Public Interest



These procedures have been undertaken to form an opinion as to whether the financial report is presented in all material respects fairly in accordance with Accounting Standards and other mandatory professional reporting requirements in Australia, and the financial reporting requirements of the Financial Management Act 1994, so as to present a view which is consistent with my understanding of the Board's financial position, and its financial performance and cash flows.

The audit opinion expressed in this report has been formed on the above basis.

#### Independence

The Auditor-General's independence is established by the Constitution Act 1975. The Auditor-General is not subject to direction by any person about the way in which his powers and responsibilities are to be exercised. The Auditor-General and his staff and delegates comply with all applicable independence requirements of the Australian accounting profession.

#### Audit Opinion

In my opinion, the financial report presents fairly in accordance with applicable Accounting Standards and other mandatory professional reporting requirements in Australia, and the financial reporting requirements of the Financial Management Act 1994, the financial position of the Museums Board of Victoria as at 30 June 2006 and its financial performance and cash flows for the year then ended.

MELBOURNE  
6 September 2006

  
JW CAMERON  
Auditor-General

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Auditing in the Public Interest

## FINANCIAL REVIEW OF OPERATIONS AND FINANCIAL CONDITION

### FINANCIAL REVIEW OF OPERATIONS AND FINANCIAL CONDITION

#### Five year financial summary

	2005/06	2004/05	2003/04	2002/03	2001/02
	\$'000	\$'000	\$'000	\$'000	\$'000
Revenue	97,864	90,188	88,558	87,752	81,219
Expenditure	94,522	84,093	81,888	80,012	74,388
Net result for the period before Capital & Specific items	3,342	6,095	6,670	7,740	6,881
Capital & Specific Items	(7,288)	(19,608)	(20,655)	(19,905)	(19,497)
Net Result for the period	(3,946)	(13,513)	(13,985)	(12,165)	(12,616)
Assets	704,881	707,181	653,183	662,315	672,489
Liabilities	693,547	9,688	8,499	5,552	5,631
Equity	693,547	697,493	644,684	656,763	666,858

Significant changes in The Museums Board of Victoria's financial result throughout the year are as follows:

#### Financial Position

The Museum received a contribution of \$6.571 million from the Victorian Government for the purchase of land adjacent to Scienceworks. The land was bought for the long term vision of addressing the expanding storage requirements for the States cultural collections.

The Annual Report of Museum Victoria is prepared in accordance with all relevant Victorian legislation. This index has been prepared to facilitate identification of the Museum's compliance with statutory disclosure requirements.

Legislation	Requirement	Page reference
<b>MINISTERIAL DIRECTIONS</b>		
<b>REPORT OF OPERATIONS</b>		
<b>Charter and Purpose</b>		
FRD 22	Manner of establishment of the relevant Ministers	4, 88
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## FINANCIAL STATEMENTS

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### Other disclosures in notes to the financial statements

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FRD 13	Disclosure of parliamentary appropriations	99
FRD 21	Responsible person and executive officer disclosures	103
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## LEGISLATION

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Building Act 1983	119
Whistleblowers Protection Act 2001	119-123
Information Privacy Act 2000	118

# ADDITIONAL INFORMATION

## RESEARCH PROJECTS

### Externally Funded Projects

The following projects received external funding and commenced during the year:

Batty, Philip. Publication of *First Contact: Donald Thomson in Central Australia* (working title) by Miegunyah Press. Russell and Mab Grimwade Miegunyah Fund Committee.

Birch, William. Measurement of the ages of uranium-bearing minerals from Victoria in order to monitor climate fluctuations in south-eastern Australia during the past 500,000 years. The Ian Potter Foundation.

Dale-Hallett, Liza. Cultivating memory in the Victorian Women on Farms Gathering Heritage Collection: a digital approach. Monash University.

Education Department. Strategic Partnerships Program 2006-2008. Department of Education and Training.

Education Department. Strategic Partnerships Program 2006-2008 Science and Technology Network Convenor. Department of Education and Training.

Ferraro, Paul (MSc Student). Student grant. Joyce Vickery Scientific Research Fund, Linnean Society of New South Wales.

Gillespie, Richard. Contribution from National Cultural Heritage Account for purchase of Hobson's Bay Steam Winch. Department of the Environment and Heritage.

Green, Mike. Funding to help acquire Victorian Aboriginal artefacts. Aboriginal Affairs Victoria, Department of Victorian Communities.

Green, Mike. Funding to research and repatriate unprovenanced ancestral remains from Aboriginal Affairs Victoria. Department of Victorian Communities.

Green, Mike. Recommendations for the fitout of a new object collection store and laboratory at the Fiji Museum. International Council of Museums (ICOM) Australia.

Green, Mike and Greenwood, Simon. Round 3 of the Return of Indigenous Cultural Property program. Department of Communications, Information Technology and the Arts.

Immigration Museum. *Best of the Best: Commonwealth Photographic Awards*. Office of Commonwealth Games Coordination, Department of Victorian Communities.

Immigration Museum. *Beyond the Postcard: Victoria's Rodriguans and Mauritians*. The Scanlon Foundation.

Immigration Museum. Community Festivals. Sarah and Baillieu Myer.

Immigration Museum. *Destination Australia: Ports of Immigration* Tour. Visions of Australia, Department of Communications, Information Technology and the Arts.

Immigration Museum. *From Kimono to Sushi: The Japanese in Victoria*. The Japan Club of Victoria.

Immigration Museum. The Immigration Discovery Centre. Sarah and Baillieu Myer.

Longmore, N.W. Update of the ABRs Checklist of Passeriformes (perching birds) from Victoria. Australian Biological Resources Study.

Marketing and Communications Department. Festival Melbourne 2006 Communications and Media. Office of Commonwealth Games Coordination, Department of Victorian Communities.

Melbourne Museum. State of Design Initiative. Department of Innovation, Industry and Regional Development.

Melbourne Museum. *Twined Together: Kunmadj Njalehnjaleken* Tour. Visions of Australia, Department of Communications, Information Technology and the Arts.

Melville, Jane. An integrative approach to the revision of four genera of Australian lizards (Family Agamidae: Subfamily Amphibolurinae). Australian Biological Resources Study.

Mills, Stuart (PhD student). Travel grant for a visit to the Intense Pulse Nuclear Source facility at Argonne, Chicago, USA, to work on the structure of the mineral bannisterite. Australian Nuclear Science and Technology Organisation.

O'Hara, Tim. Analysis of marine invertebrate distribution data for large scale patterns of biodiversity, using modern Geographical Information Systems software. National Oceans Office, Department of the Environment and Heritage.

O'Hara, Tim. Provision of taxonomic assessments and databasing of echinoderms collected from the continental shelf and slope off Western Australia. CSIRO Marine and Atmospheric Research.

O'Hara, Tim. Bioluminescence and colour change in marine brittle-stars in a tropical reef environment. The Australian Geographic Society.

O'Hara, Tim and Ong, Ben. Novel biosensors: isolation and characterisation of genes encoding new types of bioluminescent enzymes from the marine animals 'brittle-stars'. Swinburne Industry Synergy Grant - Swinburne University of Technology.

Long, John. Assessment of the ten most significant fossil sites in Victoria. Department of the Environment and Heritage.

Poore, Gary. Provision of taxonomic assessments and databasing of decapod crustaceans for Oceanographic Biological Information Systems. Department of the Environment and Heritage.

Poore, Gary. Provision of taxonomic assessments and databasing of decapod crustaceans collected from the continental shelf and slope off Western Australia. CSIRO Marine and Atmospheric Research.

Scienceworks Museum. *Nitty Gritty Super City* Recyclatron. Metro West Waste.

Scienceworks Museum. *Nitty Gritty Super City* Recyclatron. The Pratt Foundation.

Scienceworks Museum. Star 6 Program 2006-2008. Department of Education and Training.

Scienceworks Museum. *Where Does the Water Go?* Program. Universal Peace Charity Foundation.

Syme, Anna (PhD student). Student bursary to assist with travel to USA for workshop on theoretical and practical analytical methods for phylogenetic analysis. Australian Biological Resources Study.

Visitor Programs Department. Federation Handbells Storage and Loan Program 2006-2009. Arts Victoria.

Visitor Programs Department. Inspiring Science: 2006 National Science Week Program. Department of Education, Science and Training.

Walker, Ken. Update of the ABRs Checklist of Apoidea (native bees) from Australia. Australian Biological Resources Study.

Walker, Ken. Provision of data records from Museum Victoria's collection of bees, caddisflies and vertebrates. Department of the Environment and Heritage.

The following collaborative projects administered by other institutions received external funding and were commenced during the year:

Allen, Lindy. Development of new internet search engine technology to facilitate future on-line access to Australia's Indigenous cultural collections. This grant is administered by the Centre for Cross-Cultural Research at the Australian National University.

Allen, Lindy and Wrench, Rosemary. Oral tradition, memory and social change: Indigenous participation in the curation and use of museum collections. Australian Research Council Linkage Grant. This grant is administered by the University of Queensland.

Melville, Jane. Human induced changes in the genetic structure of amphibian populations. Australian Research Council Linkage Grant. This grant is administered by the University of Melbourne.

Norman, Janette. Forensic identification of aviation bird strikes in Australia. Australian Transport Safety Bureau. This grant is administered by The Australian Museum.

Norman, Mark. Novel sodium ion channel modulators from Australian cephalopods. Australian Research Council Discovery Grant. This grant is administered by the University of Queensland.

O'Hara, Tim. Assessment of introduced marine pests associated with niche areas in commercial shipping vessels. Department of Agriculture, Fisheries and Forestry. This grant is administered by the Australian Shipowners Association.

Rich, Tom. Support of *Dinosaurs on Ice*, a documentary on the development of a new technique for tunnelling through permafrost in Alaska for dinosaur fossils. Australian Film Finance Corporation. This grant is administered by Big Island Pictures.

## RESEARCH SUPERVISION

### Graduate and Post-Graduate Supervision: (Museum Victoria supervisors in italics)

Anderson, Deb: PhD, The Australian Centre, University of Melbourne.  
Supervisors: *Liza Dale-Hallett*, Kate Darian-Smith, Peter Christoff.  
Project: Drought in a sunburnt country: reinventing the Australian climate.

Blamey, Libby: MA, Public History, Monash University.  
Supervisors: *Deborah Tout-Smith*, Seamus O'Hanlon.  
Project: Material evidence of immigrant depots and camps in mid-19th century Victoria.

Buchanan, Lucas: PhD, Monash University.  
Supervisors: *Thomas Rich*, Patricia Vickers-Rich.  
Project: Australian fossil crocodiles from the Rundle Oil Shale of Queensland: mirrors of past climate & ecological associations.

Butler, Sarah: PhD, La Trobe University.  
Supervisors: *Gary Poore*, Fiona Bird.  
Project: Impact of ghost shrimps on sediment structure and infauna of an intertidal mudflat.

Choo, Brian: PhD, Australian National University.  
Supervisors: *John Long*, Gavin Young.  
Project: Study of the Devonian actinopterygian fishes from Gogo, Western Australia.

Cohn, Helen: PhD, University of Melbourne.  
Supervisors: *Thomas Darragh*, Rod Home.  
Project: Novelty to rarity: a history of the National Herbarium of Victoria.

Consoli, Christopher: PhD, Monash University.  
Supervisors: *Thomas Rich*, Jeffrey Stilwell, Patricia Vickers-Rich.  
Project: Late Cretaceous environments and biotas of the Chatham Islands: Old fragments of the Gondwana supercontinent.

Costa, Trudy: PhD, University of Melbourne.  
Supervisors: *Tim O'Hara*, Mick Keough.  
Project: Human impacts on the rocky intertidal coast of Victoria.

Cotter, Mary: MA, Public History, Monash University.  
Supervisors: *Elizabeth Willis*, Seamus O'Halloran.  
Project: A descriptive analysis of research material relating to Victorian trade union banners.

Ferraro, Paul: MSc, Rainforest CRC, James Cook University.  
Supervisors: *Janette Norman*, Chris Johnson, Peter Latch, John Winter.  
Project: Conservation genetics of the Mahogany Glider.

Finn, Julian: PhD, La Trobe University.  
Supervisors: *Mark Norman*, Fiona Bird.  
Project: Systematics and biology of argonauts (Family Argonautidae).

Fitzgerald, Erich: PhD, Monash University.  
Supervisors: *Thomas Rich*, Patricia Vickers-Rich.  
Project: The functional anatomy and phylogeny of toothed Mysticeti (Cetacea) from the Late Oligocene of Australia.

Hale, Josh: PhD, University of Melbourne.  
Supervisors: *Jane Melville*, Josh van Buskirk, Michael Kearney.  
Project: Human induced changes on population genetic structure of Melbourne frogs.

Hansen, Amber: MEnvSc, University of New South Wales.  
Supervisors: *Tim O'Hara*, Ronnie Harding.  
Project: Cryptic speciation in the eleven-armed seastar, *Coscinasterias muricata*.

Hogan, Fiona: PhD, Deakin University.  
Supervisors: *Janette Norman*, Raylene Cooke, Chris Burridge, Chris Austin.  
Project: Genetic variability of Powerful Owls in the south-east Australian forests.

Holland, Tim: PhD, Monash University.  
Supervisors: *John Long*, Patricia Vickers-Rich.  
Project: Devonian osteolepiform fishes of East Gondwana – using the Museum Victoria collection of Gogo and local Victorian materials.

Kulinski, Melissa: BSc(Hons), Department of Zoology, University of Melbourne.  
Supervisors: *Robin Wilson*, Rob Day.  
Project: Is variation in paragnath morphology adaptive in nereidids (Polychaeta: Nereididae)?

Lees, Joannah: PhD, University of Canberra.  
Supervisors: *Janette Norman*, Stephen Sarre, James Robertson, Terry Chesser.

Project: Molecular methods for the diagnosis of Glossy Black-Cockatoo populations and their application in forensics.

Martin, Sarah: PhD, Monash University.  
Supervisors: *Ken Walker*, Patricia Vickers-Rich.  
Project: Jurassic and Cretaceous insect faunas of Australia.

Mills, Stuart: PhD, University of Melbourne.  
Supervisors: *William Birch*, David Phillips, Ian Grey.  
Project: Geochemistry and crystal chemistry of secondary minerals in the Broken Hill deposit, New South Wales.

Morris, Jasmine Sarah: MA, Public History, Monash University.  
Supervisors: *Deborah Tout-Smith*, Helen Doyle.  
Project: Old Customs House, Melbourne: furniture and fittings of the Long Room.

Naughton, Kate: BSc(Hons), Department of Zoology, University of Melbourne.  
Supervisors: *Tim O'Hara*, David Macmillan.  
Project: Evolution of the seastar genus, *Tosia*.

Pascoe, Carla: PhD, The Australian Centre, University of Melbourne.  
Supervisors: *Richard Gillespie*, Kate Darian-Smith, John Murphy.  
Project: The spaces of childhood in 1950s Australia.

Piper, Katarzyna Julia: PhD, Monash University.  
Supervisors: *Thomas Rich*, Patricia Vickers-Rich.  
Project: Analysis of the early-mid Pleistocene Portland mammalian fauna.

Pocklington, Jacqueline: PhD, University of Melbourne.  
Supervisors: *Tim O'Hara*, Michael Keough.  
Project: Examining the role of species as habitats on intertidal rocky shore ecosystems.

Pohl, Gwynneth: MA, Public History, Monash University.  
Supervisors: *Elizabeth Willis*, Seamus O'Halloran.  
Project: Ship models from the Straits Settlement, on display at the 1880 Melbourne International Exhibition.

Raadik, Tarmo: PhD, University of Canberra.  
Supervisors: *Martin Gomon*, Arthur Georges, Mark Adams.  
Project: Conservation biology and systematics of the mountain galaxias.

Rheindt, Frank: PhD, University of Melbourne.  
Supervisors: *Janette Norman*, Les Christidis, Jon Martin.  
Project: Speciation in neotropical tyrannids: the *Eleania* complex.

Sharpe, Simone: MA, School of Historical Studies, Monash University.  
Supervisors: *Fiona Kinsey*, Seamus O'Hanlon.  
Project: Uncovering the history of Melbourne domestic appliance manufacturers.

Shean, Danielle: MSc, School of Geosciences, Monash University.  
Supervisors: *Thomas Rich*, Patricia Vickers-Rich.  
Project: The genus *Palorchestes* (Mammalia).

Storey, Melissa: PhD, University of Melbourne.  
Supervisors: *Gary Poore*, David Macmillan.  
Project: Systematics and biogeography of the isopod family Serolidae (Crustacea).

Syme, Anna: PhD, University of Melbourne.  
Supervisors: *Gary Poore*, David Macmillan.  
Project: Systematics and biogeography of cylindroleberidid ostracods (Crustacea) in southern Australia.

Thompson, Vanessa: PhD, University of Melbourne.  
Supervisors: *Jane Melville*, Stephen Swearer.  
Project: Determining the mechanisms of self-recruitment in Australian coral reef fishes: a comparison of the evolutionary relationships and population genetics of endemic and non-endemic species.

## RESEARCH PUBLICATIONS

### Publications – Refereed Journals

Andrews, S.M., Long, J.A., Ahlberg, P.E., Barwick, R.E. and Campbell, K.S. 2006. The structure of the sarcopterygian fish *Onychodus jandemarrai* n. sp. from Gogo, Western Australia, with a functional interpretation of the skeleton. *Transactions of the Royal Society of Edinburgh*, 96(3): 1-111.

Austin J.J., Rose, R.J. and Melville, J. 2006. Polymorphic microsatellite markers in the painted dragon lizard, *Ctenophorus pictus*. *Molecular Ecology Notes*, 6: 194-196.

Bakken, T. and Wilson, R.S. 2005. Phylogeny of nereidids (Polychaeta, Nereididae) with paragnaths. *Zoologica Scripta*, 34(5): 507-547.

- Barlow, A.J., Marchant, R. and Norris, R. 2005. The effect of dams on macroinvertebrate colonization in the Cotter River, Australia. *Verhandlungen der Internationalen Vereinigung für Theoretische und Angewandte Limnologie*, 29: 895-898.
- Birch, W.D. 2004. Mineral nomenclature: is it really that bad? *Rocks and Minerals*, 79: 413-414.
- Bush, M. 2005. Shifting sands: museum representations of science and Indigenous knowledge traditions. *Open Museum Journal*, 7: 1-17 (published online at: [http://amol.org.au/omj/volume7/volume7\\_index.asp](http://amol.org.au/omj/volume7/volume7_index.asp)).
- Finn, J.K., Hochberg, F.G. and Norman, M.D. 2005. Phylum Dicyemida in Australian waters: first record and distribution across diverse cephalopod hosts. *Phuket Marine Biological Center Research Bulletin*, 66: 83-96.
- Fitzgerald, E.M.G. 2005. Pliocene marine mammals from the Whalers Bluff Formation of Portland, Victoria, Australia. *Memoirs of Museum Victoria*, 62(1): 67-89.
- Frost, R.L., Cejka, J., Weier, M.L., Martens, W. and Henry, D.A. 2005. Vibrational spectroscopy of selected natural uranyl vanadates. *Vibrational Spectroscopy*, 39: 131-138.
- Frost, R.L., Weier, M.L., Martens, W.N., Henry, D.A. and Mills, S.J. 2005. Raman spectroscopy of newberyite, hannayite and struvite. *Spectrochimica Acta Part A: Molecular and Biomolecular Spectroscopy*, 62(1-3): 181-188.
- Frost, R.L., Henry, D.A., Weier, M.L. and Martens, W. 2006. Raman spectroscopy of three polymorphs of BiVO<sub>4</sub>, clinobisvanite, dreyerite and pucherite with comparisons to other (VO<sub>4</sub>)<sup>3+</sup>-bearing minerals: namibite, pottisite and schumacherite. *Journal of Raman Spectroscopy*, 37(7) (published online at: DOI: 10.1002/jrs.1499, 20 January 2006).
- Fry, B.G., Vidal, N., Norman, J.A., Vonk, F.J., Scheib, H., Ramjan, R., Kuruppu, S., Fung, K., Hedges, S.B., Richardson, M.K., Hodgson, W.C., Ignjatovic, V., Summerhayes, R. and Kochva, E. 2006. Early evolution of the venom system in lizards and snakes. *Nature*, 439(7076): 584-588.
- Gomon, M.F. 2006. A revision of the labrid fish genus *Bodianus* with descriptions of eight new species. *Records of the Australian Museum, Supplement*, 30: 1-133.
- Greene, J.P. 2005. So near, and yet so far. *Museums Journal*, 105(9): 14-15.
- Guzik, M.T., Norman, M.D. and Crozier, R.H. 2005. Molecular phylogeny of the benthic shallow-water octopuses (Cephalopoda: Octopodinae). *Molecular Phylogenetics and Evolution*, 37(1): 235-248.
- Henry D.A. and Birch, W.D. 2006. Mineral collections in Australian museums. Proceedings of the 7th and 8th Symposia on Collection Building and Natural History Studies in Asia and the Pacific Rim, edited by Y. Tomida et al. *National Science Museum Monographs*, 34: 1-8.
- Hochberg, F.G., Norman, M.D. and Huffard, C.L. 2005. Summary of CIAC octopus workshop, Phuket, Thailand, 17-18 February 2003. *Phuket Marine Biological Center Research Bulletin*, 66: 5-9.
- Holloway, D.J. 2005. The trilobite genera *Eocryphops* and *Plagiolaria* (Phacopidae). *Palaontologische Zeitschrift*, 79(2): 227-239.
- Holmes, F.C., Yee, C.A. and Krause, J. 2005. Two new Middle Miocene spatangoids (Echinoidea) from the Murray Basin, South Australia. *Memoirs of Museum Victoria*, 62(1): 91-99.
- Johanson, Z., Long, J.A., Talent, J.A., Janvier, P. and Warren, J.W. 2006. Oldest coelacanth, from the Early Devonian of Australia. *Biology Letters*, 2(1) (published online at: DOI: 10.1098/rsbl.2006.0470, 21 March 2006; published in print October 2006).
- Just, J. 2005. Xenosellidae, a new family of Janiroidea (Asellota: Isopoda: Crustacea), for *Xenosella coxospinosa* gen. nov., sp. nov., from the marine bathyal of eastern Australia. *Zootaxa*, 1085: 21-32.
- Kean, J. and Carland, R. 2005. Natural observations: the artists of Frederick McCoy's *Zoology of Victoria*. *The Victorian Naturalist*, 122(6): 366-375.
- Kear, B.P., Long, J.A. and Martin, J.E. 2005. A review of Australian mosasaur occurrences. *Netherlands Journal of Geosciences*, 84(3): 307-313.
- Long, J.A. 2005. Interrelationships of the holodontid lungfishes (Osteichthyes, Dipnomorpha) based on new material from the Upper Devonian Gogo formation of Western Australia. *Journal of Vertebrate Paleontology*, 25, Supplement to vol. 3: 84A.
- Lueth, D. and Leggio, A. 2005. The provision for photographic conservation training opportunities in Australian. *ICOM Committee for Conservation Preprints. 14th Triennial Meeting, 12-16 September 2005, The Hague*. Volume 2, pp 541-547.
- McAllan, I.A. and O'Brien, R.M. 2006. Early records of the Chirruping Wedgebill *Psophodes cristatus* from New South Wales and Victoria. *Australian Field Ornithology*, 23(1): 20-28.
- Melville, J., Harmon, L. and Losos, J.B. 2006. Intercontinental community convergence in lizards. *Proceedings of the Royal Society of London, B*, 273: 557-563.
- Norman, M.D. and Hochberg, F.G. 2005. The "Mimic Octopus" (*Thaumoctopus mimicus* n. gen. et sp.), a new octopus from the tropical Indo-West Pacific (Cephalopoda: Octopodidae). *Molluscan Research*, 25(2): 57-70.
- Norman, M.D. and Hochberg, F.G. 2005. The current state of octopus taxonomy. *Phuket Marine Biological Center Research Bulletin*, 66: 127-154.
- Norman, M.D., Hochberg, F.G. and Boucher-Rodoni, R. 2005. A revision of the deep-water octopus genus *Scaevurgus* (Cephalopoda: Octopodidae) with description of three new species from the south-west Pacific Ocean. *Journal of Molluscan Studies*, 71(4): 319-337.
- Norman, M.D. and Kubodera, T. 2006. Taxonomy and biogeography of an Australian subtropical octopus with Japanese affinities. Proceedings of the 7th and 8th Symposia on Collection Building and Natural History Studies in Asia and the Pacific Rim, edited by Y. Tomida et al. *National Science Museum Monographs*, 34: 171-189.
- O'Hara, T.D. and Stöhr, S. 2006. Deep water ophiuroids of New Caledonia: Ophiacanthidae and Hemieuryalidae. *Tropical Deep Sea Benthos*, 24: 33-141.
- O'Loughlin, P.M. and Ahearn, C. 2005. A review of pygal-furrowed Synallactidae (Echinodermata: Holothuroidea), with new species from the Antarctic, Atlantic and Pacific oceans. *Memoirs of Museum Victoria*, 62(2): 147-179.
- O'Loughlin, P.M. and Rowe, F.W.E. 2005. A new asterinid genus from the Indo-West Pacific region, including five new species (Echinodermata: Asteroidea: Asterinidae). *Memoirs of Museum Victoria*, 62(2): 181-189.
- Petersen, O.V., Secher, K. and Birch, W.D. 2006. Allanite-(Ce) and its type locality. *Rocks and Minerals*, 81(3): 200-205.
- Pichon, D., Gaia, V., Norman, M.D. and Boucher-Rodoni, R. 2005. Phylogenetic diversity of epibiotic bacteria in the accessory nidamental glands of squids (Cephalopoda: Loliginidae and Idiosepiidae). *Marine Biology*, 147(6): 1323-1332.
- Poore, G.C.B. 2005. Peracarida: monophyly, relationships and evolutionary success. *Nauplius*, 13: 1-27.
- Pridmore, P.A., Rich, T.H., Vickers-Rich, P. and Gambaryan, P.P. 2005. A tachyglossid-like humerus from the Early Cretaceous of south-eastern Australia. *Journal of Mammalian Evolution*, 12(3-4): 359-378.
- Pring, A., Kolitsch, U. and Birch, W.D. 2005. Description and unique crystal structure of waterhouseite, a new hydroxy manganese phosphate from the Iron Monarch deposit, Middleback Ranges, South Australia. *Canadian Mineralogist*, 43: 1401-1410.
- Rheindt, F.E. and Austin, J.J. 2005. Major analytical and conceptual short-comings in a recent taxonomic revision of the Procellariiformes – a reply to Penhallurick and Wink (2004). *Emu*, 105: 181-186.
- Rich, T.H., Hopson, J.A., Musser, A.M., Flannery, T.F. and Vickers-Rich, P. 2005. Response to comments on "Independent origins of middle ear bones in monotremes and therians." *Science*, 390(5740): 1492.
- Sandford, A.C. 2005. Homalonotid trilobites from the Silurian and Lower Devonian of south-eastern Australia and New Zealand (Arthropoda: Trilobita: Homalonotidae). *Memoirs of Museum Victoria*, 62(1): 1-66.
- Staples, D.A. 2005. Pycnogonida from the Althorpe Islands, South Australia. *Transactions of the Royal Society of South Australia*, 129(2): 158-169.
- Strugnell, J., Norman, M.D., Jackson, J., Drummond, A.J. and Cooper, A. 2005. Molecular phylogeny of coleoid cephalopods (Mollusca: Cephalopoda) using a multigene approach; the effect of data partitioning on resolving phylogenies in a Bayesian framework. *Molecular Phylogenetics and Evolution*, 37(2): 426-441.

- Walenta, K., Birch, W. and Theye, T. 2006. Graulichite-(Ce) von der Grube Clara bei Oberwolfach im mittleren Schwarzwald. *Der Aufschluss*, 57: 67-70.
- Willis, E. 2005. 'People undergoing great change': John Hunter Kerr's photographs of Indigenous people at Fernyhurst, Victoria, 1850s. *The La Trobe Journal*, 76: 49-69.
- Young, G.C. and Long, J.A. Phyllolepid placoderm fish remains from the Devonian Aztec Siltstone, southern Victoria Land, Antarctica. *Antarctic Science*, 17: 387-408.
- Non-refereed Journals and Reports:**
- Allen, L. and Greeno, L. 2005. The south-east: the importance of place and 'tradition' in Indigenous fibre work from south-eastern Australia. Pp 16-21 in: Parkes, B. (Ed.). *Woven Forms: Contemporary Basket Making in Australia*. Object, Australian Centre for Craft and Design: Sydney (exhibition catalogue).
- Christie, P. and Hill, T. 2005. Telescopes: unlocking the secrets of the skies. *All About Science: National Science Week Special. Supplement to The Age*, 15 August, p. 5.
- Dale-Hallett, L. 2005. Making meaningful connections between water and our daily lives. *Eingana: Journal of the Victorian Association for Environmental Education*, 28(2): 7-10.
- Dale-Hallett, L. 2006. Putting "her" back into history. *Rural Women's Network Journal*, 1.
- Davey, G. 2005. Losing weight may be child's play. *Writings on Dance*, 23: 29-31.
- Finn, J. 2006. Argonauts ('paper nautilus'): systematics and biology of the family Argonautidae. *The Malacologist, Bulletin of the Malacological Society of London*, 46: 1,3&22.
- Greene, J.P. 2005. Museum Victoria: managing a cultural revolution for team success. *Informal Learning – The Informal Learning Review*, 75: 1, 9-11. (A slightly different version was also published in *Attractions Management*, vol. 10, Q4, 2005).
- Hill, T. 2005. Stargazing: reach for the stars. *All About Science: National Science Week Special. Supplement to The Age*, 15 August, pp. 4-5.
- Kean, J. Blandowski's bad name. *Sunraysia Daily*, 18 January, p. 7.
- Long, J. 2005. Writing science fiction fires the imagination. *All About Science: National Science Week Special. Supplement to The Age*, 15 August, p. 11.
- Long, J. 2005. Dinosaur dealings: tracking down smuggled fossils. *InSite, Museums Australia (Victoria) Newsletter*, September-October 2005: 5.
- Melville, J. 2005. Disappearing dragons. *Australian Academy of Science Newsletter (April-July 2005)*, 62: 5.
- O'Hara, T.D. 2006. Ophiuroids. Pp 120-132 in: Williams, A., Althaus, F. and Furlani, D. (Eds). *Assessment of the conservation values of the Norfolk Seamounts Area*. CSIRO Marine and Atmospheric Research: Hobart.
- Passlow, V., O'Hara, T.D., Daniell, T., Beaman, R.J., and Twyford, L.M. 2006. Sediments and benthic biota of Bass Strait: an approach to benthic habitat mapping. *Geoscience Australia: Record*, 2004/23, x + 97 pp.
- Phillips, K. 2006. Melbourne's wild side. *Australian Geographic (April-June 2006)*, 82: 14.
- Poore, G.C.B. 2005. Phylogenetic and biogeographic relationships between the deep-sea faunas of two Gondwanan continents, Australia and Antarctica [abstract]. In: Thatje, S., Calcagno, J.A., and Arntz, W.E. Evolution of Antarctic fauna - extended abstracts of the IBMANT/ ANDEEP International Symposium and Workshop in 2003. *Berichte zur Polar- und Meeresforschung*, 507: 18-19.
- Poore, G.C.B. 2005. Supplement to the 2002 catalogue of Australian Crustacea: Malacostraca - Sycarida and Peracarida (Volume 19.2A): 2002-2004. *Museum Victoria Science Reports*, 7: 1-15.
- Books and Book Chapters**
- Allen, L. 2005. A lasting legacy: Spencer's Top End photography. Pp 190-193 in: Batty, P. et al. (Eds). *The Photographs of Baldwin Spencer*. Miegunyah Press: Melbourne.
- Batty, P. 2005. Cameras, campfires and sorcery: Spencer and Gillen in the field. Pp 124-127 in: Batty, P. et al. (Eds). *The Photographs of Baldwin Spencer*. Miegunyah Press: Melbourne.
- Batty, P. 2006. White redemption rituals: reflections on the repatriation of Aboriginal secret-sacred objects. Pp 55-63 in: Lea, T., Kowal, E. and Cowlishaw, G. (Eds) *Moving Anthropology, Critical Indigenous Studies*. Charles Darwin University: Darwin.
- Batty, P. (Ed.). 2006. *Colliding Worlds: First Contact in the Western Desert 1932-1984*. Exhibition catalogue, Museum Victoria and National Aboriginal Cultural Institute Tandanya. 57 pp.
- Batty, P. 2006. When we first met white people: five biographies. Pp 38-44 in: Batty, P. (Ed.). *Colliding Worlds: First Contact in the Western Desert*. Museum Victoria and National Aboriginal Cultural Institute Tandanya.
- Batty, P., Allen, L. and Morton, J. (Eds). 2005. *The Photographs of Baldwin Spencer*. Miegunyah Press: Melbourne. xv + 223 pp.[in association with Museum Victoria]
- Browne-May, A. and Swain, S. (Eds). 2005. *The Encyclopaedia of Melbourne*. Cambridge University Press: Port Melbourne. xx + 820 pp. [Includes entries from Museum Victoria staff members: M. Churchward, M. McCubbin, M. McFadzean, M. Tence and E. Willis; plus entries from Museum Victoria honoraries: R.S. Billett, A. Birch, A. Brown-May, E. Butler-Bowdon, J. Coventry, T.A. Darragh, K. Darian-Smith, G. Davison, P. Edmonds, J. Factor, S. O'Hanlon, G. Presland, G. Sculthorpe, G. Willett and A. Yen].
- Churchward, M. 2006. Bendigo foundries and engineering works. In: Butcher, M. and Collins, Y.M. (Eds) *Bendigo at Work: an Industrial History*. Holland House, publishing for National Trust of Australia (Victoria), Bendigo and District Branch.
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- Kean, J. 2006. Red dragons and white lines. Pp 17-19 in: *Writing a painting, 2-31 March 2006*. Exhibition catalogue, South Australian School of Art Gallery, University of South Australia, Adelaide.
- Kean, J. 2006. A big canvas: mobilising Pintupi painting. Pp 46-52 in: Batty, P. (Ed.) *Colliding Worlds: First Contact in the Western Desert*. Museum Victoria and National Aboriginal Cultural Institute Tandanya.
- Morris, M. 2005. The distant view. Pp 206-209 in: Batty, P. et al. (Eds). *The Photographs of Baldwin Spencer*. Miegunyah Press: Melbourne.
- Morton, J. 2005. Old pictures, new frames: introducing the photographs of Baldwin Spencer and Frank Gillen. Pp xii-xv in: Batty, P. et al. (Eds). *The Photographs of Baldwin Spencer*. Miegunyah Press: Melbourne.
- Reason, M. 2005. *Phar Lap: A True Legend*. Museum Victoria, Melbourne. 55 pp. (First published 2005; reprinted 2006).
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- Other**
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- Holland, T. 2005. Carboniferous rhizodont fishes from Mansfield, Victoria. Unpublished BSc(Hons) Thesis, Department of Zoology, Latrobe University.
- Horvath, A. 2006. Book Review of: Chittenden, D. et al. 2004. *Creating Connections: Museums and the Public Understanding of Current Research*. Alta Mira Press: Walnut Creek, California. *Museums Australia Magazine* (February 2006), 14(3): 15 (continued online at: [www.museumsaustralia.org.au](http://www.museumsaustralia.org.au)).
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Lockett, M. 2006. Comparative biology of introduced gobies in Sydney and Melbourne estuaries. Unpublished PhD Thesis, University of Technology, Sydney.

Maroske, S. 2005. Science by correspondence: Ferdinand Mueller and botany in nineteenth-century Australia. Unpublished PhD Thesis, University of Melbourne.

McCubbin, M. 2006. Book Review of: Davison, G. and Webber, K. (Eds). 2005. Yesterday's Tomorrows: the Powerhouse Museum and its Precursors, 1880-2005. Powerhouse Publishing in association with UNSW Press: Sydney. *Museums Australia Magazine* (May 2006), 14(4): 14 (continued online at: [www.museumsaustralia.org.au](http://www.museumsaustralia.org.au)).

Ng, J. 2005. Conservation genetics of the Anglsea Earless Dragon (*Tympanocryptis diemensis*). Unpublished BSc(Hons) Thesis, Department of Zoology, University of Melbourne.

Plant, R. 2005. Natural history illustration: woodblock to website. Unpublished MA Thesis, Visual Arts, La Trobe University.

Rose, R. 2005. Population genetics and background colour matching in Victorian painted dragons (*Ctenophorus pictus*). Unpublished BSc(Hons) Thesis, Department of Zoology, University of Melbourne.

Schwartz, L. 2005. The Bullock Creek mid-Cainozoic small mammal assemblage. Unpublished PhD Thesis, Monash University.

Smith, K. 2006. Species boundaries in two genetically separated but morphologically and ecologically overlapping species of Agamid lizards (*Diporiphora bilineata* and *D. magna*). Unpublished BSc(Hons) Thesis, Department of Zoology, University of

## LECTURES AND PRESENTATIONS

### Conference Presentations

Addison, P. 2005. Spatial variation in species distribution along Victoria's rocky intertidal coast. Ecological Society of Australia Conference (University of Queensland, Brisbane, 30 November).

Allen, L. 2006. 'Tons and tons of valuable material' - the Donald Thomson Collection from Arnhem Land. Makers and Making of Indigenous Australian Museum Collections Conference (The Age Theatre, Melbourne Museum, 10 February).

Batty, P. 2005. White redemption rituals: the repatriation of secret-sacred objects in the field. Meanings and Values of Repatriation Conference. Centre for Cross-Cultural Research (ANU), Griffith University and National Museum of Australia, in conjunction with the World Archaeological Congress (Canberra, 8-10 July).

Batty, P. 2006. Conversation with Jimmy Barinyila, Ramingining, about the Donald Thomson Collection. Makers and Making of Indigenous Australian Museum Collections Conference (The Age Theatre, Melbourne Museum, 10 February).

Birch, W. 2006. The tungsten-bismuth-gold deposit at Pittong, Victoria: rediscovering an old deposit through museum collections. Annual Joint Mineralogical Societies Seminar (Sydney, 10 June).

Churchward, M. 2005. Preserving railway heritage on the Web. National Railway Heritage Conference (University of New England, Tamworth, 28-30 September).

Dale-Hallett, L. 2006. Two papers on: Cultivating the Women on Farms Gathering community: a digital approach; and, Symbols, stories and ritual: tools for reclaiming rural women's place in Victorian history and contemporary culture. 'Senses of Place' Conference, University of Tasmania and National Museum of Australia (Hobart, 5-9 April).

Dale-Hallett, L. 2006. User-centred design, e-research, and adaptive capacity in cultural institutions: the case of the Women on Farms Gathering collection. Asia-Pacific Conference on Library and Information Education and Practice (Singapore, 3-6 April).

Edwards, D. 2006. Genetic structuring in morphologically diverse agamid lizards: phylogeographic studies of the *Diporiphora australis* and *Amphibolurus nobbi* species complexes. 2006 Joint Meeting of Ichthyologists and Herpetologists (New Orleans, Louisiana, USA, 12-17 July).

Fitzgerald, E. 2005. Diversity and novelty in the early evolution of baleen whales (Mammalia: Cetacea: Mysticeti). 19th Victorian Universities' Earth and Environmental Sciences Conference (University of Melbourne, 19 September).

Greene, J.P. 2005. Facing up to the past. The Meanings and Values of Repatriation Conference. Hosted by the Centre for Cross-Cultural Research (ANU), Griffith University and the National Museum of Australia, in conjunction with the World Archaeological Congress. Canberra (8 July).

Greene, J.P. 2005. Responding to our visitors: motivational analysis at Museum Victoria. International Council of Museums (ICOM) Committee for Education and Cultural Action (CECA) Conference. Banská Štiavnica, Slovakia (21 September).

Greene, J.P. 2005. Managing a cultural revolution for team success. 2nd National Conference of Visitor Attractions. Queen Elizabeth Conference Centre (London, UK, 12 October).

Greene, J.P. 2006. Keeping fresh to keep visitors visiting. Asia Pacific Network of Science and Technology Centres (ASPAC) Conference (Scitech, Perth, 10-12 May).

Greene, J.P. 2006. Freshen up to stay fit. Ecsite Annual Conference (Technopolis, Mechelen, Belgium, 8-10 June).

Hamby, L. 2006. The Arnhem Land collection of Lloyd Warner. Makers and Making of Indigenous Australian Museum Collections Conference (The Age Theatre, Melbourne Museum, 11 February).

Henry, D. 2005. Mineral collections in Australian museums. Symposium on Collection Building and Natural History Studies in Asia and the Pacific Rim. National Science Museum (Tokyo, Japan, 2 December).

Henry, D. 2006. Fake gold but real history: the gold nugget replica collection of Museum Victoria. Annual Joint Mineralogical Societies Seminar (Sydney, 10-11 June).

Henry, D. 2006. Characterisation of arsenic in hair after suspected poisoning. 4th European Academy of Forensic Science Conference (poster) (Helsinki, Finland, 13-16 June).

Henry, D. 2006. Synchrotron microXRF analysis of inorganic distributions in hair. European Conference on X-Ray Spectrometry (Paris, France, 19-23 June).

Horvath, A. 2005. A science gym: exercises in science communication. 12th International Conference on Thinking (Melbourne Convention Centre, 6 July).

Ikingier, P. 2006. Te Vainui O Pasifika exhibition – Melbourne Museum. The Pacific in Australia – Australia in the Pacific Conference (Queensland University of Technology, Brisbane, 24-27 January).

Kinsey, F. 2005. City boulevards, suburban streets and off the beaten track: Australian women cyclists in the 1890s and the politics of place. Australian Society for Sports History, 15th Sporting Traditions Conference (Melbourne Cricket Ground, July).

Leggio, A. 2005. The provision of photographic conservation training opportunities in Australia. ICOM-CC (International Council for Museums, Committee for Conservation) Working Group Triennial Meeting. The Hague, Netherlands (13 September).

Leggio, A. 2006. The history of Kodak Australia's manufacturing plant. Australian Institute for the Conservation of Cultural Materials (AICCM) Paper, Book and Photographic symposium (Wellington, NZ, 18-23 April).

Long, J. 2005. New holodontid lungfishes from the Upper Devonian Gogo Formation of Western Australia. Society of Vertebrate Paleontology Annual Meeting (Mesa, Arizona, USA, 19-27 October).

Long, J. 2006. Dinosaur dealings: fossils and forensics. 18th International Symposium on the Forensic Sciences (Fremantle, Perth, 7 April).

Long, J. 2006. *Gogonasus* and its bearing on the origin of tetrapods. Palaeontological Congress (Beijing, China, 21 June).

Long, J. 2006. Soft tissue preservation in Late Devonian placoderm fish from the Gogo Formation, Western Australia, Australia. Palaeontological Congress (Beijing, China, 21 June).

Marchant, R. 2005/2006. The connection between regional and local species richness for stream invertebrates in Victoria. Australian Society for Limnology, Annual Congress (Hobart, 30 November).

Melville, J. 2005. Evolutionary ecology and molecular systematics of the Australian agamid lizards (Amphibolurinae). 2005 Joint Meeting of Ichthyologists and Herpetologists (Tampa Bay, Florida, USA, 6-11 July).

- Melville, J. 2006. Molecular systematics and phylogeography of the agamid genus *Tympanocryptis*. Australian Society of Herpetologists Conference (Healesville, 18-21 April).
- Norman, J. 2005. Application of DNA technologies to issues in wildlife enforcement. Australian Environmental Law Enforcement and Regulators Conference (Brisbane 26-28 October).
- Norman, J. 2005. A non-invasive sampling strategy for mapping the genetics of Powerful Owls in Australia. 4th Symposium on Asian Raptors (Taiping, Malaysia, 28-31 October).
- Norman, M. 2006. Resolutions and origins of the octopods. Cephalopod International Advisory Council, Cephalopod Life Cycles Symposium (Hobart, 7 February).
- O'Hara, T. 2005. Planning the biodiversity cruise: slope overview and gaps. Australian Marine Sciences Association (AMSA) Annual Conference (Darwin, 11-13 July).
- O'Hara, T. 2006. Seamount ophiuroids: diversity, extent, reliability, and patterns of distribution and endemism. International Seabed Authority (ISA) Workshop (Kingston, Jamaica, 25 March-2 April).
- Pascoe, C. 2005. 'You could almost pretend it wasn't happening': nullifying the danger of menstruation through consumption. Dangerous Consumptions 3 Colloquium (University of Melbourne, 24-25 November).
- Poore, G. 2005. Taxonomic guides in an electronic world. Oceanographic Biological Information System International Committee Meeting (San Francisco, California, USA, 24 June).
- Poore, G. 2005. Peracarida: monophyly, relationships and evolutionary success. 6th International Crustacean Congress (Glasgow, Scotland, 18-23 July).
- Poore, G. 2006. Australia: marine diversity and taxonomy in 2006. Global Marine Diversity Workshop, 8th Conference of the Parties of the UN Convention on Biological Diversity (Curitiba, Brazil, 15-24 March).
- Poore, G. 2006. Reflections on crustacean systematics. Crustacean Society Annual Meeting (Juneau, Alaska, USA, 22-26 May).
- Quick, N. 2005. The State Collection Integrated Storage Project. Australian Registrars Committee Conference (Australian National Maritime Museum, Sydney, 5-6 December).
- Regan, A. 2006. 'A most active standing advertisement': Victorian trade tokens, 1849-1862. Consumer Australia: an Historical Perspective Conference (Melbourne, 16 January).
- Rich, T. 2005. The palaeobiogeography of Mesozoic mammals. 2nd Latin American Congress of Vertebrate Paleontology (Rio de Janeiro, Brazil, 10-12 August).
- Schmidt, R. 2006. Filling the gap: K/T Bryozoa of north-western Australia. International Bryozoology Association, inaugural 'Australarwood' Symposium (Wellington, New Zealand, 10 February).
- Storey, M. 2005. Corophiini (Crustacea: Amphipoda: Corophiidae: Corophiinae): a phylogenetic test of the genera. 6th International Crustacean Congress (Glasgow, Scotland, 18-23 July).
- Willis, E. 2005. A 'Popular University' for 'the rising generation': Melbourne's world fairs and Melbourne's museums. World Fairs, Expositions, and Contemporary Museum Research Conference. National Museum of American History, Smithsonian Institution, Washington DC, USA (27-28 October).
- Willis, E. 2006. Some gentlemen amateur collectors of Port Phillip, 1835-1855. Makers and Making of Indigenous Australian Museum Collections Conference (The Age Theatre, Melbourne Museum, 10 February).
- Willis, E. 2006. *Etched on bark*, 1854: contested historical ground. Historians' Special Interest Group, Museums Australia National Conference (Brisbane, 14-17 May).
- Lectures**
- Addison, P. 2005. Spatial variation in species distribution along Victoria's rocky intertidal coast. Australian Marine Sciences Association (Victorian Branch) (Discovery Centre, Melbourne Museum, 8 November).
- Allen, L. 2006. Aboriginal art in Bunjilaka: the Aboriginal Centre at Melbourne Museum. Course lecture in Contemporary Aboriginal Art, School of Art History, Cinema, Classics and Archaeology, The University of Melbourne (Parkville, 29 March).
- Allen, L. 2006. Anthropological and Aboriginal perspectives on the Donald Thomson Collection: material culture, collecting and identity. Course lecture for Masters in Art Curatorship, School of Art History, Cinema, Classics and Archaeology, The University of Melbourne (Parkville, 25 May).
- Allen, L. 2006. The aesthetic and ancestral power: bark paintings in the Donald Thomson Collection. Autumn Seminar Series, Centre for Cross-Cultural Research, Australian National University (Canberra, 9-12 June).
- Alvis, A. 2005. Facilitator of Museums Australia (Victoria) workshop on Handling and Storage of Collections (Melbourne Museum, November).
- Birch, W. 2005-2006. Meteorites: visitors from space. Three lectures for: National Science Week program (Scienceworks, 18 August); Nunawading Mineral Group (21 December); and Field Naturalists Club of Victoria (26 April).
- Birch, W. 2006. Geological overview of the Western Victorian Volcanic Province. Annual General Meeting of the Dry Stone Wall Association (Scienceworks, 17 June).
- Bray, D. 2005. KE EMU – the Electronic Museum and MV WISE. Northern Territory Museum and Art Gallery (Darwin, 5-17 July).
- Bray, D. 2005. Merging collection events and sites? 4th Australasian EMU Users Meeting (Melbourne, 16 November).
- Bray, D. 2006. KE EMU – the Electronic Museum. Western Australian Museum (Perth, 5 April).
- Carland, R. 2006. Natural devotion: Arthur Bartholomew and the Prodrum Collection at Museum Victoria. Entomological Society of Victoria (Discovery Centre, Melbourne Museum, 16 June).
- Cisternas, P. 2006. Larval development and systematics in ophiuroid echinoderms (brittle stars). Melbourne Systematics Forum. Discovery Centre, Melbourne Museum (7 July).
- Dale-Hallett, L. 2005. Working with communities. Course lecture for Public History students (Monash University, 1 August).
- Dale-Hallett, L. 2005. The Women on Farms Gathering Project. Memories, Communities and Technologies project meeting (Monash University, 11 October).
- Dale-Hallett, L. 2006. Collecting and documenting rural women's history. Hamilton Women on Farms Gathering (Hamilton, April).
- Demant, D. 2005-2006. Museum Victoria and its collections. Presentations to: Rotary Club of Essendon North (26 October); Macedon Ranges Focus Group (11 November); iMUG Apple Users Group (28 November); Macedon Ranges University of the Third Age (30 January); and Sunrise Day Club (2 March).
- Demant, D. 2006. Hitting the audience where they really are. Lecture to Museum Collections and Interpretation students (Cultural Heritage Centre for Asia and the Pacific, Deakin University, 27 March).
- Ely, J. The A-Z of cataloguing. Museums Australia (Victoria) workshop (Hastings Historical Society, August).
- Fitzgerald, E. 2005. Victoria's fossil treasures: the evolution of the world's largest creatures, the baleen whales. National Science Week lecture program. Discovery Centre, Melbourne Museum (20 August).
- Fitzgerald, E. 2006. Almost like a whale: closing in on the final frontier of cetacean evolution. Melbourne Systematics Forum. Discovery Centre, Melbourne Museum (1 June).
- Gomon, M. 2006. Fish diversity in southern Australia. Course lecture for Marine Zoology students, University of Melbourne (Queenscliff, 10 February).
- Green, M. 2006. Skeletal and dental markers of metabolic and nutritional stress in prehistoric Australian Aboriginal populations. Anthropological and Archaeological Society of Victoria (Discovery Centre, Melbourne Museum, 15 June).
- Greene, J.P. 2005. Facing up to the past. The Meanings and Values of Repatriation Conference. Hosted by the Centre for Cross-Cultural Research (ANU), Griffith University and the National Museum of Australia, in conjunction with the World Archaeological Congress. Canberra (8 July).

- Greene, J.P. 2005. Responding to our visitors: motivational analysis at Museum Victoria. International Council of Museums (ICOM) Committee for Education and Cultural Action (CECA) Conference. Banská Štiavnica, Slovakia (21 September).
- Greenwood, S. 2006. Demonstration of prehistoric stone tool manufacturing techniques. Aboriginal Affairs Victoria, Northwest Regional Cultural Heritage Program (4 April).
- Henry, D. 2006. Volcanoes in the Gisborne-Macedon region. Probus Club of Gisborne (4 May).
- Henry, D. 2006. Some geological museums in the USA and Japan. Mineralogical Society of Victoria (3 May).
- Hirst, R. 2005. Collections and connections: the story of a horse, a dress and a synchrotron. Australasian Research Management Society (Vic/Tas chapter) (Melbourne Museum, 16 November).
- Hope, C. 2005. Equipped for eternity: new discoveries in the Egyptian Sahara. Mummies: Ancient Egypt and the Afterlife lecture series. The Age Theatre, Melbourne Museum (2 August).
- Horvath, A. 2005. Science types and types of science. Murdoch Childrens Research Institute, Gene Technology Access Centre (19 August).
- Horvath, A. 2006. Scientists' discussions about intelligent design in science curriculum. Victorian Association for Religious Education (8 March).
- Horvath, A. 2006. Science communication a critical element of science. Lecture for Science students, Monash University (20 March).
- Horvath, A. 2006. Present with impact: public audiences. Postgraduate Upskills program, School of Graduate Studies, University of Melbourne (Parkville, 13 April).
- Jakubec, K. 2005. Meet the merfolks: a history of the Great Fountain in Carlton Gardens. Theatre, Royal Exhibition Building (31 July).
- Jakubec, K. 2006. Facilitator of Museums Australia (Victoria) Caring for Your Collections workshop (RAAF Museum, Point Cook, May).
- Kean, J. 2006. Writing a painting. Two floor talks. South Australian School of Art, University of South Australia (2 & 3 February).
- Kean, J. 2006. Working with communities. Fine Art Department, University of Melbourne (Parkville, 12 April).
- Kean, J. 2006. Zoological illustration in colonial Victoria. Field Naturalists Club of Victoria (Blackburn, 7 May).
- Leggio, A. 2005. Issues in art conservation: conservation of photographic materials. Course lecture for Masters of Art Curatorship, School of Art History, Cinema, Classics and Archaeology, University of Melbourne (Parkville, 6 July).
- Leggio, A. 2005. Caring for photographs and negatives. Museums Australia (Victoria) workshop (Geoffrey Kaye Museum of Anaesthetic History, Melbourne, 9 December).
- Long, J. 2005. Sledging into the prehistoric past: searching for fossils in Antarctica. National Science Week lecture program. Discovery Centre, Melbourne Museum (13 August).
- Long, J. 2005. Dinosaurs, devils and danger: Writing for kids from a science perspective. National Science Week (and Childrens Book Week) lecture program. The Age Theatre, Melbourne Museum (21 August).
- Long, J. 2006. 380 million year old fishes from Gogo, Western Australia, and their impact on the evolution of the human body plan. Field Naturalists Club of Victoria (Blackburn, 24 May).
- Longmore, N.W. Three talks on: Introduction to DSE Wildlife identification workshop; Recognition and identification, exotic birds in Australian aviculture; Recognition of cockatoo and parrots eggs. Department of Sustainability and Environment (Marysville, 5 September and 3 October).
- Longmore, N.W. 2005. Changing bird populations. Geelong Field Naturalists Club (Geelong, 15 September).
- Longmore, N.W. 2005. Opening address. Victorian Cetacean Stranding Network meeting (Melbourne Museum, 8 October).
- Lovelock, C. 2005. Facilitator of Museums Australia (Victoria) workshop on Handling and Storage of Collections (Sovereign Hill, Ballarat, August).
- McFadzean, M. 2005. Rushing from all corners: gold and immigration: an overview. Melbourne's Golden Mile Tour Guides seminar (6 December).
- McFadzean, M. 2006. Immigration collections and collecting at Museum Victoria. Community Gallery Exhibitors workshop (Immigration Museum, 20 May).
- McFadzean, M. 2006. Collecting and telling stories at the Immigration Museum. National Archives of Australia seminar (Victorian Archives Centre, 22 May).
- McFadzean, M. 2006. The Glory Box: the story so far. Australian Centre Postgraduate Seminar series (University of Melbourne, Parkville, 6 June).
- McFadzean, M. 2006. Museum discovery centre models in the UK and USA. City of Port Phillip Urban History Consultative Committee (15 June).
- Marchant, R. 2005. The effects of dams on downstream aquatic insect communities. National Science Week lecture program. Discovery Centre, Melbourne Museum (14 August).
- Marchant, R. 2005-2006. The connection between regional and local species richness for stream invertebrates in Victoria. Melbourne Systematics Forum (Discovery Centre, Melbourne Museum, 6 April).
- Melville, J. 2005. Secrets of the dragon's genes. National Science Week lecture program. Discovery Centre, Melbourne Museum (17 August).
- Norman, J. 2005. The use of DNA. Technologies in Wildlife Enforcement. Wildlife identification workshop (Department of Sustainability and Environment, Marysville, 6 September and 4 October).
- Norman, M. 2005. Cephalopods of the world. Festival of the Sea (Shimane Prefecture, Japan, 24 July).
- Norman, M. 2005. Monsters of the deep. National Science Week lecture program (Melbourne Museum, 21 August).
- Norman, M. 2005-2006. Deep-sea life. Royal Society of Victoria (Melbourne, 13 October). Also presented to the Australian and New Zealand Association for the Advancement of Science (ANZAAS) (RMIT University, 5 April).
- Norman, M. 2006. More fish than in the sea. Inside Story seminar series. Discovery Centre, Melbourne Museum (2 March).
- Norman, M. 2006. Keynote speaker. Australian Conservation Foundation launch of 'Out of the Blue' National Ocean Act (Treetops, Melbourne Museum, 6 March).
- Norman, M. 2006. *Marine Life*: the inside story. ReefWatch seminar series (Discovery Centre, Melbourne Museum, 3 May).
- Norman, M. 2006. Octopus identification workshop for fisheries observers. Queensland Department of Primary Industries, Fisheries Division (Brisbane, 8 May).
- Norman, M. 2006. Guest speaker at official launch of Jill Morris and Lynne Muir's children's book, *Argonauta: octopus navigator* (Foster Regional Library, 13 May).
- O'Brien, R. 2005. Recoveries of stranded cetaceans from Victoria's coastline, 2004-2005. Victorian Cetacean Stranding Network meeting (Melbourne Museum, 8 October).
- O'Hara, T. 2006. Monitoring and assessment of Victoria's rocky intertidal coast. National Action Plan for Salinity and Water Quality, and Natural Heritage Trust Multi-regional Investment Seminar (Tullamarine, 22 February).
- O'Hara, T. 2006. How to cook an MPA – planning for a CAR network. Marine Conservation Sector Workshop (Adelaide, February).
- O'Hara, T. 2006. 'Southern Surveyor' voyage of discovery to south-western Australia, November-December 2005. Field Naturalists Club of Victoria (Blackburn, 10 April).
- O'Hara, T. 2006. Predictive models for Victoria's rocky shores. Research for Coastal Management symposium (Melbourne, 26 May).

Pascoe, C. 2006. The endless playground? Australian children's experiences in the 1950s. Australasian Centre Postgraduate Seminar series (University of Melbourne, Parkville, 2 May).

Phillips, K. 2006. Melbourne's wildlife. Inside Story seminar series. Education Activity Room C, Melbourne Museum (3 February).

Poore, G. 2006. Marine taxonomy in Australia, 2006. Germany-Australia Workshop on Biodiversity (Australian Academy of Sciences, Canberra, 14 March).

Raymond, L. 2005. Running a helpdesk for EMU. Australasian EMU Users meeting (Arrow Hotel, Melbourne, 16-17 November).

Rheindt, F. 2005. Speciation dynamics in the Australo-Papuan Region: The case of *Meliphaga* honeyeaters. Melbourne Systematics Forum. Discovery Centre, Melbourne Museum (6 October).

Regan, A. 2005. 'A most active standing advertisement': Victorian trade tokens, 1849-1863. History and the Meaning of Things seminar series (Melbourne Museum, 13 July).

Regan, A. 2006. The Commonwealth Games in Australia. Professional Tour Guides Association of Australia (Melbourne Museum, 21 February).

Rich, T. 2005. Early Cretaceous polar dinosaurs and mammals of south-eastern Australia. Langston Lecture, Department of Geology, University of Texas (Austin, Texas, USA, October).

Rich, T. 2006. From desert sands to polar snows. Committee for Research and Exploration of the National Geographic Society (Washington, DC, USA). National Science Foundation (Arlington, Virginia, USA) (April-May).

Veis, N. 2006. Interpreting medical collections. Museum Studies students, Deakin University (27 March).

Walker, K. 2006. The use and value of image libraries to diagnostics in the field of plant health. Distance Diagnostics Workshop, CRC for National Plant BioSecurity (Brisbane, 14-19 February).

Wallis, E. 2005. Information manipulation possibilities with EMU. Or what can we do with all this data? North American EMU Users meeting. Field Museum of Natural History, Chicago, Illinois, USA (1-9 October).

Wallis, E. 2005. Report on First North American EMU Users meeting. Australasian EMU Users meeting (Arrow Hotel, Melbourne, 16-17 November).

Wallis, E. 2006. OZCAM: lessons learnt. National Workshop on Biodiversity Collections, organised by The Australian Museum, Botanic Gardens Trust, Sydney and CSIRO Entomology (Australian Museum, Sydney, 19-21 March).

Walpole, H. 2005. Deaccessioning in regional galleries. Master of Art Curatorship, University of Melbourne (8 August).

Willis, E. 2006. Museum historians and public history. Lecture for Master of Arts, Applications in Public History students (University of Melbourne, 29 March).

Wilson, R. 2005. Volcanic islands, seamounts and their marine life. National Science Week lecture program. Discovery Centre, Melbourne Museum (19 August).

Wilson, R. 2006. Guides to the marine fauna of Victoria: introducing a new series of identification handbooks. Field Naturalists Club of Victoria (Blackburn, 8 May).

## ADDITIONAL PUBLICATIONS AND PRESENTATIONS

### Publications

Balla, A., Caleo, B. and Stark, E. 2006. Presentations at Museum Victoria: a field guide. *InSite, Museums Australia* (Victoria) Newsletter, February-April 2006: 13.

Edwards, S. 2006. Collecting: a little Imelda in all of us? *InSite, Museums Australia (Victoria) Newsletter*, December 2005-January 2006: 6.

Jay, D. and Kerridge, Y. 2006. Spencer's case: historiography at Melbourne Museum. *Agora, Journal of the History Association of Victoria*, 41.

McAleer, A. 2005. Lilydale Icon: The History of *Lilydale's Athenaeum Building*. 3 volume set.

Tadich, I. 2006. Touching with their eyes: a study of children's "voices" in the Children's Museum. *Journal of Australian Research in Early Childhood Education*, 13.

### Presentations

Edwards, S. 2006. The role of Museum Victoria's mobile outreach service. Inside Story seminar series. Discovery Centre, Melbourne Museum (7 April).

Glover, K. 2005. 'beyondblue: proactively managing depression in the workplace'. People in Business Conference, Australian Human Resources Institute (Melbourne, 11-12 October).

Healley, B. 2005. To the middle of nowhere and beyond: a photographic adventure to a remote speck in the middle of Pulu Keeling National Park. Inside Story seminar series. Discovery Centre, Melbourne Museum (14 October).

Horn, B. 2006. Barriers and drivers: building audiences at the Immigration Museum of Melbourne. ICOM Collections and Activities of Museums of the City (CAMOC) Conference, 30 April-2 May, Boston, USA (also presented to the Museums Australia Education SIG meeting, Post Master Gallery, Melbourne, 6 June).

Jay, D. and Kerridge, Y. 2005. Breaking the code: history and meaning making at Melbourne Museum. Victorian Association of Social Studies Teachers Conference (Melbourne Museum, 22 July) (also presented at History Teachers Association of Victoria Annual Conference, Melbourne, 10 November).

Jay, D. and Kerridge, Y. 2006. Historiography at Melbourne Museum. History Teachers Association of Victoria VCE History Conference (Melbourne Museum, 23 February).

Kerridge, Y. 2005. Digging up ancient Egypt. Education Special Interest Group, Museums Australia (Melbourne Museum, 6 September).

Kerridge, Y. 2005. Whither the museum. History Teachers Association of Victoria Annual Conference (Melbourne, 10 November).

Kerridge, Y. 2006. What does it all mean? Lecture for University of Melbourne, MA (Art Curatorship) students (Melbourne Museum, 15 May).

McAleer, A. 2006. The Athenaeum Theatre. Inside Story seminar series. Discovery Centre, Melbourne Museum (20 January).

Martin, C. and Sebastian, P. 2006. Community connections: museums working with Indigenous and cultural and linguistically diverse communities. Museums Australia National Conference (Brisbane, 14-17 May).

O'Halloran, S. and Belling, J. 2006. Green thumbs and galleries. Inside Story seminar series. Discovery Centre, Melbourne Museum (30 June).

Reichstein, S. 2006. Be the first to know... Museum Victoria Corporate Plan 2006-2009. Inside Story seminar series. Discovery Centre, Melbourne Museum (2 June).

Sebastian, P. 2006. Community connections: increasing participation and cultural representation at the Immigration Museum, Melbourne (poster). The Museum: a World Forum Conference (University of Leicester, UK, 25-27 April).

Simpkin, L. and Henderson, A. 2005. The Museum goes live; and, Bugging Melbourne Museum. Re-presentation of two papers given at the 2nd Joint Conference of the Australasian Regional Association of Zoological Parks and Aquaria (ARAZPA) and South East Asian Zoos Association (SEAZA), 2-5 May 2005. Discovery Centre, Melbourne Museum (2 September).

Tadich, I. 2006. Touching with their eyes. Museums Australia National Conference (Brisbane, 14-17 May) (also presented to the Museums Australia Education SIG meeting, Post Master Gallery, Melbourne, 6 June).

Tadich, I. 2005. Touching with their eyes. Centre for Equity and Innovation in Early Childhood, Annual International Early Childhood Conference (University of Melbourne, Parkville, 21 November).

Tadich, I. 2006. Touching with their eyes. 14th Annual Conference of Australian Research in Early Childhood Education (ARECE) (Monash University, Peninsula Campus, 25 January).

Zarro, R. 2006. Two workshops on: Motivating boys in LOTE; and Engaging in conversation with original text. Victorian Association of Teachers of Italian (VATI) Congress 2006 (Darebin Arts Centre, Preston, 12 May).

# LEGISLATION AND COMPLIANCE

## FREEDOM OF INFORMATION

The Freedom of Information Act 1982 entitles members of the public to obtain information, other than information that is exempt under the Act, held by Museum Victoria. No Freedom of Information requests were received in the reporting year.

The information below is required to be published annually under Part II of the Freedom of Information Act 1982. The information required to be published under sections 7(1)(a)(i), 7(1)(a)(iii), 7(1)(a)(iv), 7(1)(a)(vii) and 7(1)(a)(viii) is located elsewhere in this annual report.

### Contacts

Principal Officer: Dr J. Patrick Greene  
(Chief Executive Officer)  
FOI Officer: Rose Bollen  
Address: GPO Box 666E Melbourne 3001  
Telephone: 8341 7777  
Fax: 8341 7778  
Email: foi@museum.vic.gov.au

### Categories of Documents

Documents maintained in the possession of Museum Victoria include:

- records pertaining to its buildings and other assets
- records pertaining to the objects in Museum Victoria collections
- Museum Victoria policies and procedures
- records of divisional operations
- records of Museums Board of Victoria meetings
- finance and accounting records
- volunteer records
- personnel and salary records
- Board member records
- Museum Member records

### Requests for Access to Documents

Access to documents (as defined in section 5 of the Act) may only be obtained through a written request to the Freedom of Information Officer. A fax will be sufficient. However, each request should be accompanied by a \$21.50 application fee. An applicant may request: photocopies of documents, to inspect specific documents at Museum Victoria, or other access arrangements that are appropriate to the application.

Applications should be as specific as possible to assist Museum Victoria with the identification and sourcing of requested documents. In instances where the request is unclear, the applicant will be advised and provided with an opportunity to consult with Museum Victoria in order to redefine the request.

Section 21 of the Act requires that all reasonable steps be taken to enable an applicant to be notified of the decision concerning the release of documents as soon as practicable. This notification must be no later than 45 days after day on which the request was received.

### Charges under the Act

Section 22 of the Act outlines the principles for the levy or waiver of judges requiring payment before an applicant is granted access to a document. The current application fee is \$21.50. Further charges may be levied for photocopying, searching, or supervising access. Some charges may be waived in certain circumstances.

### Literature available by subscription or free mailing lists

The following subscription services and free mailing lists are maintained by Museum Victoria:

- Museum Victoria magazine
- Memoirs of Museum Victoria
- Calendar of Events
- E-news
- Play & Folklore
- Museum Bites (ceased April 2006)
- MV Teachers (replaced Museum Bites)
- Melbourne Museum Volunteer Newsletter
- Volunteer Program Email Bulletin
- Museum Victoria Members Email Bulletin

### Availability of Additional Information

The following information relating to Museum Victoria, relevant to the financial year, has been prepared and is available to the Minister, Members of Parliament and the public on request:

- Declarations of pecuniary interests duly completed by all relevant officers.
- Details of shares held by a senior officer as nominee or held beneficially in a statutory authority or subsidiary.
- Details of publications produced by Museum Victoria about the Museum, and the places where publications can be obtained.
- Details of changes in prices, fees, charges, rates and levies charged by Museum Victoria.
- Details of major research and development activities undertaken by Museum Victoria.
- Details of overseas visits undertaken, including a summary of the objectives and outcomes of each visit.
- Details of major promotional, public relations and marketing activities undertaken by Museum Victoria to develop community awareness of the Museum and the services it provides.
- Details of assessments and measures undertaken to improve the occupational health and safety of employees.

- Details of any major external reviews carried out on Museum Victoria.
- A general statement on industrial relations within Museum Victoria and details of time loss through industrial accidents and disputes.
- A list of major committees sponsored by Museum Victoria, the purpose of each committee and the extent to which the purposes have been achieved.

## INFORMATION PRIVACY

Museum Victoria complies with the *Information Privacy Act 2000* (Victoria). The Information Privacy Principles contained within the Act establish standards for the use of personal information in the public sector. Museum Victoria received no complaints in relation to breaches of privacy in 2005/06.

For inquiries or to request a copy of Museum Victoria's Privacy Policy, contact: Privacy Officer: Rose Bollen  
Address: GPO Box 666E Melbourne 3001  
Telephone: 8341 7777  
Fax: 8341 7778  
Email: privacy@museum.vic.gov.au

## LEGISLATIVE CHANGES

There were no amendments to the *Museum Act 1983* in the 2005/06 financial year.

## PUBLIC SECTOR VALUES AND PUBLIC SECTOR EMPLOYMENT PRINCIPLES.

During the 2005/06 financial year, Museum Victoria complied with the *Public Administration Act 2004*.

Museum Victoria understands its obligation to make staff aware of the requirements of the Code of Conduct and Policies and Procedures. These documents are made available and readily accessible to staff prior to their employment commencing. They are explained through the Induction Program and are readily accessible through Musenet.

### Our commitment to the way we do things

As partners in the future of Museum Victoria, we strive to:

- interact courteously and professionally with colleagues and members of the public
- respect cultural diversity
- work safely and promote safe work behaviour

- act ethically and maintain our personal and professional integrity
- respect our colleagues and help each other at all times
- work collaboratively with colleagues across all Divisions and Departments
- reject the use of aggressive behaviour, intimidation or any other form of harassment in the workplace
- make informed decisions
- take responsibility for decisions and accept accountability for outcomes
- provide regular feedback in a fair, open and timely manner
- practise open, two-way communication
- consistently apply the principles of fairness and equity
- use the resources provided efficiently and minimise waste wherever possible
- strive to improve the way we do things

We are committed to achieving excellence in the management of people. Staff in management roles have a specific responsibility to adopt a leadership style that fosters a co-operative and collegiate approach within their workgroup, Department and with other Departments. We believe that staff performing management tasks have additional responsibility with regard to their actions and that they will:

- communicate the Museum Victoria Vision and instil commitment to the organisation's goals
- effectively plan the workloads of staff
- support staff so that they are able to perform in their roles
- show confidence in the ability of staff to perform their duties
- be highly visible, actively listen and respond to all staff
- work safely, understand their duty of care to staff and promote safe work behaviour
- consistently apply the principles of fairness and equity
- encourage staff to broaden their understanding of the organisation
- provide opportunities for staff to continually improve their professional skills
- assist staff to achieve an effective work-life balance

## CULTURAL DIVERSITY STATEMENT

### Museum Victoria Cultural Diversity Statement

We value and are committed to fairness and equity in all we do. We actively encourage access and participation, and embrace the principles of sustainability, social justice and reconciliation.

#### Relevant Activities undertaken during the 2005/06 financial year

- Ongoing community engagement undertaken at Melbourne Museum, Immigration Museum and Bunjilaka to deliver exhibitions and festivals.
- Staff and Organisational Development Strategy was approved by the Museums Board of Victoria. The strategy includes initiatives to ensure merit, fairness and equity and care for staff.
- Ongoing provision of facilities for Indigenous groups to meet free of charge.
- The Indigenous community continued to have general access to the ethnographic and photographic Indigenous collections.
- The Museum Victoria Cultural Awareness Program was delivered to staff throughout the year.
- Enhanced understanding of the Indigenous Cultures collections through a research program, and develop priority areas of the collection.
- Continued safeguarding of the internationally significant Indigenous Cultures collection through best-practice collection management.
- Continued repatriation program of ancestral remains and secret and sacred objects to Aboriginal communities.
- Working with Youth Affairs and Centre for Multicultural Youth Issues to develop a youth program at Immigration Museum that promotes and fosters respect and understanding for diversity.
- Neighbourhood Renewal Projects with Collingwood, Atherton Gardens and Laverton Housing Estates to provide access to Museum Victoria.
- Partnership with Victorian Multicultural Commission to contribute to Cultural Diversity Week programs.
- Museum Victoria also undertakes an outward loan program of its collection, which is aimed at enhancing people's understanding of Victoria's cultural diversity. Over the year Museum Victoria toured a collection of Victorian Aboriginal children's artwork to nine regional and interstate venues, and contributed to exhibitions at Australia Post, the Queensland Art Gallery, Nyinkka Nyunyu Cultural Centre - Tennant Creek, the National Portrait Gallery, the National

Gallery of Victoria, the Benaki Museum Athens, the National Gallery of Australia and the Art Gallery of NSW.

- Loans are also maintained at Aboriginal community-based museums in Shepparton, Bairnsdale, Yarrabah and Kakadu. In years to come, Museum Victoria will continue its efforts to promote outward loans of the collections to contribute to the country's understanding of Victorian culture.
- Museum Victoria's Roving Curator continued to visit indigenous keeping places throughout Victoria to advise on collection care.

## NATIONAL COMPETITION POLICY

Museum Victoria is committed to competitive neutrality principles ensuring fair and open competition. Many non-core activities have been outsourced, such as cleaning, food and beverage services, security, design, exhibition construction, car park management, facilities and events management.

## CONSULTANCIES

Museum Victoria did not commission any consultancies over 2005/06.

## BUILDING AND MAINTENANCE COMPLIANCE

### Building Works (over \$50,000)

**Royal Exhibition Building**  
Repairs to fire sprinkler system - \$79,255

### Melbourne Museum

Purchase and installation of a digital security CCTV recording system - \$239,545  
Replacement of a section of the west roof - \$56,072

### Moreland Store

Installation of a roof access system to improve Occupational Health and Safety - \$55,654

### Minor Works (under \$50,000)

**Royal Exhibition Building**  
Staff toilets for offices - \$48,706  
Additional offices to north-east tower (first floor) - \$43,449  
New basement ventilation pits to north elevation - \$29,255  
New offices fit-out - \$19,370  
Fire systems audit report - \$10,500

Floor selection review & condition reports - \$3,680  
Timber door alterations at new offices - \$3,450

### Melbourne Museum

Repairs to stormwater drainage system in Milarri Garden - \$14,040

### Scienceworks

Replacement of cracked casing from one of the air-conditioning chillers - \$41,500

## THE WHISTLEBLOWERS PROTECTION ACT 2001

There were no disclosures made to Museum Victoria during 2005/06. There were no disclosures referred to or from the Ombudsman during 2005/06.

## MUSEUM VICTORIA WHISTLEBLOWERS PROCEDURES

### 1. Statement of Support to Whistleblowers

Museum Victoria is committed to the aims and objectives of the *Whistleblowers Protection Act 2001* ('the Act'). It does not tolerate improper conduct by its employees, officers or members, nor the taking of reprisals against those who come forward to disclose such conduct.

Museum Victoria recognises the value of transparency and accountability in its administrative and management practices, and supports the making of disclosures that reveal corrupt conduct, conduct involving a substantial mismanagement of public resources, or conduct involving a substantial risk to public health and safety or the environment.

Museum Victoria will take all reasonable steps to protect people who make such disclosures from any detrimental action in reprisal for making the disclosure. It will also afford natural justice to the person who is the subject of the disclosure.

### 2. Purpose of these Procedures

These procedures establish a system for reporting disclosures of improper conduct or detrimental action by Museum Victoria or its employee. The system enables such disclosures to be made to the Protected Disclosure Co-ordinator or to the nominated Protected Disclosure Officer. Disclosures may be made by employees or by members of the public.

These procedures are designed to complement normal communication channels between management and employees. Employees are encouraged to continue to raise appropriate matters at any time with their managers. As an alternative, employees may make a disclosure of improper conduct or detrimental action under the Act in accordance with these procedures.

These procedures are not intended to replace other existing Museum Victoria procedures that deal with grievances or complaints.

These procedures may be amended from time to time if necessary to comply with guidelines published by the Ombudsman under the Act. The guidelines can be found at [www.ombudsman.vic.gov.au](http://www.ombudsman.vic.gov.au).

### 3. Objects of the Act

The purpose of the Act is to encourage and facilitate the making of disclosures of improper conduct by public officers and public bodies. The Act provides protection to whistleblowers who make disclosures in accordance with the Act, and establishes a system for the matters disclosed to be investigated and rectifying action to be taken.

### 4. The reporting system

The reported system is represented as follows:

CEO or  
President of Museums Board of Victoria  
Authority and Decision Making  
Director Corporate Services  
Protected Disclosure Co-ordinator  
Reports to CEO or Board President in cases of disclosure.  
Human Resources Manager  
Protected Disclosure Officer  
Welfare Manager.  
Reports to Director Corporate Services in cases of disclosure.  
Investigator Appointment authorised by the CEO or Board President  
Reports to Protected Disclosure Co-ordinator.

### 4.1 Contact Persons within Museum Victoria

Disclosures of improper conduct or detrimental action by Museum Victoria or its employees may be made to the following officers:

Protected Disclosure Officer – Manager  
Human Resources  
Location: Level 1 West  
Melbourne Museum  
Carlton Gardens  
Phone: (03) 8 341 7746  
Fax: (03) 8 341 7273

Protected Disclosure Co-ordinator  
– Director Corporate Services  
Location: Level 1 West  
Melbourne Museum  
Carlton Gardens  
Phone: (03) 8 341 7768  
Fax: (03) 8 341 7237

All correspondence, phone calls and emails from internal or external whistleblowers will be referred to the Protected Disclosure Co-ordinator.

Where a person is contemplating making a disclosure and is concerned about approaching the Protected Disclosure Co-ordinator or a Protected Disclosure Officer in the workplace, he or she can call the relevant officer and request a meeting in a discreet location away from the workplace.

Where the Protected Disclosure Co-ordinator, Protected Disclosure Officer, CEO or President is the subject of a claim, the internal reporting system will be modified as follows:

- Role of Protected Disclosure Co-ordinator & Protected Disclosure Officer will be combined. Therefore, if the claim is against the Protected Disclosure Officer, the Co-ordinator will carry out both roles and vice versa.
- If the CEO is the subject of a claim, the Protected Disclosure Co-ordinator will report directly to the President of the Board.

#### 4.2 Alternative contact persons

A disclosure about improper conduct or detrimental action by Museum Victoria or its employees, may also be made directly to the Ombudsman:

The Ombudsman Victoria  
Level 22, 459 Collins Street  
Melbourne Victoria 3000  
(DX 210174)  
Internet: [www.ombudsman.vic.gov.au](http://www.ombudsman.vic.gov.au)  
Email: [ombudvic@ombudsman.vic.gov.au](mailto:ombudvic@ombudsman.vic.gov.au)  
Tel: 9613 6222  
Toll Free: 1800 806 314

### 5. Roles and responsibilities

#### 5.1 Employees

Employees are encouraged to report known or suspected incidents of improper conduct or detrimental action in accordance with these procedures.

All employees of Museum Victoria have an important role to play in supporting those who have made a legitimate disclosure. They must refrain from any activity that is, or could be perceived to be, victimisation or harassment of a person who makes a disclosure. Furthermore, they should protect and maintain the confidentiality of a person they know or suspect to have made a disclosure.

#### 5.2 Protected Disclosure Officer

- Be a contact point for general advice about the operation of the Act for any person wishing to make a disclosure about improper conduct or detrimental action;
- Make arrangements for a disclosure to be made privately and discreetly and, if necessary, away from the workplace;
- Receive any disclosure made orally or in writing (from internal and external whistleblowers);
- Commit to writing any disclosure made orally;
- Impartially assess the allegation and determine whether it is a disclosure made in accordance with Part 2 of the Act (that is, a protected disclosure);
- Forward all disclosures and supporting evidence to the Protected Disclosure Co-ordinator; and
- Take all necessary steps to ensure the identity of the whistleblower and the identity of the person who is the subject of the disclosure are kept confidential.

#### 5.3 Protected Disclosure Co-ordinator

- Receive all disclosures forwarded from the Protected Disclosure Officer;
- Receive all phone calls, emails and letters from members of the public or employees seeking to make a disclosure;
- Refer all public interest disclosures to the Ombudsman;
- Be responsible for carrying out, or appointing an Investigator to carry out, an investigation referred to the public body by the Ombudsman;
- Be responsible for overseeing and coordinating an investigation where an Investigator has been appointed;
- Appoint a Welfare Manager to support the whistleblower and to protect him or her from any reprisals, where required, appoint a welfare manager to carry out this role;
- Advise the whistleblower of the progress of an investigation into the disclosed matter;
- Establish and manage a confidential filing system;
- Collate and publish statistics on disclosures made; and
- Liaise with the CEO or President of the Museums Board.

#### 5.4 Investigator

The Investigator will be responsible for carrying out an internal investigation into a disclosure where the Ombudsman has referred a matter to the public body. An Investigator may be a person from within an organisation or a consultant engaged for that purpose.

#### 5.5 Welfare Manager

The Welfare Manager is responsible for looking after the general welfare of the whistleblower. The Welfare Manager will:

- Examine the immediate welfare and protection needs of a whistleblower who has made a disclosure and seek to foster a supportive work environment;
- Advise the whistleblower of the legislative and administrative protections available to him or her;
- Listen and respond to any concerns of harassment, intimidation or victimisation in reprisal for making disclosure; and
- Ensure the expectations of the whistleblower are realistic.

#### 6. Confidentiality

Museum Victoria will take all reasonable steps to protect the identity of the whistleblower. Maintaining confidentiality is crucial in ensuring reprisals are not made against a whistleblower.

The Act requires any person who receives information due to the handling or investigation of a protected disclosure, not to disclose that information except in certain limited circumstances. Disclosure of information in breach of section 22 constitutes an offence that is punishable by a maximum fine of \$6,000 or six months imprisonment or both.

The circumstances in which a person may disclose information obtained about a protected disclosure include:

- Where exercising the functions of the public body under the Act;
- When making a report or recommendation under the Act;
- When publishing statistics in the annual report of a public body; and
- In criminal proceedings for certain offences in the Act.

However, the Act prohibits the inclusion of particulars in any report or recommendation that is likely to lead to the identification of the whistleblower. The Act also prohibits the identification of the person who is the subject of the disclosure in any particulars included in an annual report.

Museum Victoria will ensure all files, whether paper or electronic, are kept in secure storage and can only be accessed by the Protected Disclosure Co-ordinator, Protected Disclosure Officer, the Investigator or Welfare Manager (in relation to welfare matters). All printed material will be kept in files that are clearly marked as a Whistleblower Protection Act matter, and warn of the criminal penalties that apply to any unauthorised divulging information concerning a protected disclosure. All electronic files will be produced and stored in a secure environment. Backup files will also be kept secure. All materials relevant to an investigation, such as tapes from interviews, will also be stored securely with the whistleblower files.

Museum Victoria will not email documents relevant to a whistleblower matter and will ensure all phone calls and meetings are conducted in private.

### 7. Receiving and assessing disclosures

#### 7.1 Has the disclosure been made in accordance with Part 2 of the Act?

Where a disclosure has been received by the Protected Disclosure Officer or by the Protected Disclosure Co-ordinator, he or she will assess whether the disclosure has been made in accordance with Part 2 of the Act and is, therefore, a protected disclosure.

#### 7.1.1 Has the disclosure been made to the appropriate person?

For the disclosure to be responded to by Museum Victoria, it must concern an employee, member or officer of Museum Victoria. If the disclosure concerns an employee, officer or member of another public body, the person who has made the disclosure must be advised of the correct person or body to whom the disclosure should be directed. If the disclosure has been made anonymously, it should be referred to the Ombudsman.

#### 7.1.2 Does the disclosure contain the essential elements of a protected disclosure?

To be a protected disclosure, a disclosure must satisfy the following criteria:

- The disclosure was made by a natural person (that is, an individual person rather than a corporation);
- The disclosure relates to conduct of a public body or public officer acting in their official capacity;
- The alleged conduct is either improper conduct or detrimental action has been taken against a person in reprisal for making a protected disclosure;

- The person making a disclosure has reasonable grounds for believing the alleged conduct has occurred.

The Protected Disclosure Co-ordinator & Officer will determine whether the disclosure is a public interest disclosure. This assessment will be made within 45 days of the receipt of the disclosure.

Where a disclosure is assessed not to be a protected disclosure, the matter does not need to be dealt with under the Act. The Protected Disclosure Co-ordinator & Officer will decide how the matter should be dealt with.

In reaching a conclusion as to whether a protected disclosure is a public interest disclosure, the Protected Disclosure Co-ordinator will consider whether the disclosure shows, or tends to show, that the public officer to whom the disclosure relates:

- Has engaged, is engaging or proposes to engage in improper conduct in his or her capacity as a public officer; or
- Has taken, is taking or proposes to take detrimental action in reprisal for the making of the protected disclosure.

Where the Protected Disclosure Co-ordinator concludes that the disclosure amounts to a public interest disclosure, he or she will:

1. Notify the person who made the disclosure of that conclusion; and
2. Refer the disclosure to the Ombudsman for formal determination as to whether it is indeed a public interest disclosure and further action to be taken.

Where the Protected Disclosure Co-ordinator concludes that the disclosure is not a public interest disclosure, he or she will:

1. Notify the person who made the disclosure of that conclusion; and
2. Advise that person that he or she may request the public body to refer the disclosure to the Ombudsman for a formal determination as to whether the disclosure is a public interest disclosure, and that this request must be made within 28 days of the notification.

In either case, the Protected Disclosure Co-ordinator will make the notification and the referral within 14 days of the conclusion being reached by the public body. Notification to the whistleblower is not necessary where the disclosure has been made anonymously.

## 8. Investigations

### 8.1 Introduction

Where the Ombudsman refers a protected disclosure to Museum Victoria for investigation, the Protected Disclosure Co-ordinator will appoint an Investigator to carry out the investigation.

The objectives of an investigation will be:

- To collate information relating to the allegation as quickly as possible. This may involve taking steps to protect or preserve documents, materials and equipment;
- To consider the information collected and to draw conclusions objectively and impartially;
- To maintain procedural fairness in the treatment of witnesses and the person who is the subject of the disclosure; and
- To make recommendations arising from the conclusions drawn concerning remedial or other appropriate action.

### 8.2 Terms of reference

Before commencing an investigation, the Protected Disclosure Co-ordinator will draw up terms of reference and obtain authorisation for those terms by the CEO.

The terms of reference will require the Investigator to make regular reports to the Protected Disclosure Co-ordinator who, in turn, is to keep the CEO and Ombudsman informed of general progress.

### 8.3 Investigation plan

The Investigator will prepare an investigation plan for approval by the Protected Disclosure Co-ordinator. The plan will list the issues to be substantiated and describe the avenue of inquiry.

At the commencement of the investigation, the whistleblower should be:

- Notified by the Investigator that he or she has been appointed to conduct the investigation;
- Asked to clarify any matters; and
- Provide any additional material he or she might have.

The Investigator will be sensitive to the whistleblower's possible fear of reprisals and will make the whistleblower aware of the statutory protections provided to him/her.

### 8.4 Natural Justice

The principles of natural justice will be followed in any investigation of a public interest disclosure. The principles of natural justice concern procedural fairness and ensure a fair decision is reached by an objective decision-maker.

Museum Victoria will have regard to the following issues in ensuring procedural fairness:

- The person who is the subject of the disclosure is entitled to know the allegations made against him or her and must be given the opportunity to respond. (This does not mean the person must be advised of the allegation as soon as the disclosure is received or the investigation has commenced);
- If the Investigator is contemplating making a report adverse to the interests of any person, that person should be given the opportunity to put forward further material that may influence the outcome of the report and that person's defence should be fairly set out in the report;
- All relevant parties to a matter should be heard and all submissions should be considered;
- A decision should not be made until all reasonable inquiries have been made;
- The Investigator or any decision maker should not have a personal or direct interest in the matter being investigated;
- All proceedings must be carried out fairly and without bias. Care should be taken to exclude perceived bias from the process; and
- The Investigator must be impartial in assessing the credibility of the whistleblowers and any witnesses. Where appropriate, conclusions as to credibility should be included in the investigation report.

### 8.5 Conduct of the Investigation

The Investigator will make contemporaneous notes of all discussions and phone calls, and all interviews with witnesses will be taped. All information gathered in an investigation will be stored securely. Interviews will be conducted in private and the Investigator will take all reasonable steps to protect the identity of the whistleblower.

Where disclosure of the identity of the whistleblower cannot be avoided, due to the nature of the allegations, the Investigator will warn the whistleblower and his or her welfare manager of this probability.

It is in the discretion of the Investigator to allow any witness to have legal or other representation or support during an interview. If a witness has a special need for legal representation or support, permission should be granted.

### 8.6 Referral of an Investigation to the Ombudsman

The Protected Disclosure Co-ordinator will make a decision regarding the referral of an investigation to the Ombudsman where, on the advice of the Investigator:

- The investigation is being obstructed by,

- for example, the non-cooperation of key witnesses; or
- The investigation has revealed conduct that may constitute a criminal offence.

### 8.7 Reporting requirements

The Protected Disclosure Co-ordinator will ensure the whistleblower is kept regularly informed concerning the handling of a protected disclosure and an investigation. The Protected Disclosure Co-ordinator will report to the Ombudsman about the progress of an investigation. Where the Ombudsman or the whistleblower requests information about the progress of an investigation, that information will be provided within 28 days of the date of the request.

## 9. Action taken after an investigation

### 9.1 Investigator's Final Report

- At the conclusion of the investigation, the Investigator will submit a written report of his or her findings to the protected disclosure coordinator. Where the Investigator has found that the conduct disclosed by the whistleblower has occurred, recommendations made by the Investigator will include:
  - The steps that need to be taken by Museum Victoria to prevent the conduct from continuing or occurring in the future; and
  - Any action that should be taken by Museum Victoria to remedy any harm or loss arising from the conduct. This action may include bringing disciplinary proceedings against the person responsible for the conduct, and referring the matter to an appropriate authority for further consideration.

The report will be accompanied by:

- The transcript or other record of any oral evidence taken, including tape recordings; and
- All documents, statements or other exhibits received by the officer and accepted as evidence during the course of the investigation.

Where the Investigator's report is to include any adverse comment against any person, that person will be given the opportunity to respond and his or her defence will be fairly included in the report.

The report will not disclose particulars likely to lead to the identification of the whistleblower.

## 9.2 Action to be taken

If the Protected Disclosure Co-ordinator is satisfied that the investigation has found that the disclosed conduct has occurred, he or she will recommend to the CEO the action that must be taken to prevent the conduct from continuing or occurring in the future. The Protected Disclosure Co-ordinator may also recommend that action be taken to remedy any harm or loss arising from the conduct.

The Protected Disclosure Co-ordinator will provide a written report to the CEO, Ombudsman and the whistleblower setting out the findings of the investigation and any remedial steps taken.

## 10. Managing the welfare of the whistleblower

### 10.1 Commitment to protecting whistleblowers

Museum Victoria is committed to the protection of genuine whistleblowers against detrimental action taken in reprisal for the making of protected disclosures. The Protected Disclosure Co-ordinator is responsible for ensuring whistleblowers are protected from direct and indirect detrimental action, and that the culture of the workplace is supportive of protected disclosures being made.

The Protected Disclosure Co-ordinator will appoint a Welfare Manager to all whistleblowers who have made a protected disclosure. The welfare manager will:

- Examine the immediate welfare and protection needs of a whistleblower who has made a disclosure and, where the whistleblower is an employee, seek to foster a supportive work environment;
- Advise the whistleblower of the legislative and administrative protections available to him or her;
- Listen and respond to any concerns of harassment, intimidation or victimisation in reprisal for making disclosure;
- Keep a contemporaneous record of all aspects of the case management of the whistleblower including all contact and follow-up action; and
- Ensure the expectations of the whistleblower are realistic.

All employees will be advised that it is an offence for a person to take detrimental action in reprisal for a protected disclosure. The maximum penalty is a fine of \$24,000 or two years imprisonment or both. The taking of detrimental action in breach of this provision can also be grounds for making a disclosure under the Act and can result in an investigation.

Detrimental action includes:

- Causing injury, loss or damage;
- Intimidation or harassment; and
- Discrimination, disadvantage or adverse treatments in relation to a person's employment, career, profession, trade or business (including the taking of disciplinary action).

### 10.2 Keeping the Whistleblower Informed

The Protected Disclosure Co-ordinator will ensure the whistleblower is kept informed of action taken in relation to his or her disclosure, and the time frames that apply. The whistleblower will be informed of the objectives of an investigation, the findings of an investigation, and the steps taken by Museum Victoria to address any improper conduct that has been found to have occurred. The whistleblower will be given reasons for decisions made by Museum Victoria in relation to a protected disclosure.

### 10.3 Occurrence of Detrimental Action

If a whistleblower reports an incident of harassment, discrimination or adverse treatment that would amount to detrimental action taken in reprisal for the making of the disclosure, the welfare manager will:

- Record details of the incident;
- Advise the whistleblower of his or her rights under the Act; and
- Advise the Protected Disclosure Co-ordinator or Chief Executive Officer of the detrimental action.

The taking of detrimental action in reprisal for the making of a disclosure can be an offence against the Act as well as grounds for making a further disclosure. Where such detrimental action is reported, the Protected Disclosure Co-ordinator will assess the report as a new disclosure under the Act. Where the Protected Disclosure Co-ordinator is satisfied that the disclosure is a public interest disclosure, he or she will refer it to the Ombudsman. If the Ombudsman subsequently determines the matter to be a public interest disclosure, the Ombudsman may investigate the matter or refer it to another body for investigation as outlined in the Act.

### 10.4 Whistleblowers Implicated in Improper Conduct

Where a person who makes a disclosure is implicated in misconduct, Museum Victoria will handle the disclosure and protect the whistleblower from reprisals in accordance with the Act, the Ombudsman's guidelines and these procedures.

Museum Victoria acknowledges that the act of whistleblowing should not shield whistleblowers from the reasonable consequences flowing from any involvement in improper conduct. Section 17 of the Act specifically provides that a person's liability for his or her own conduct is not affected by the person's disclosure of that conduct under the Act. However, in some circumstances, an admission may be a mitigating factor when considering disciplinary or other action.

The CEO will make the final decision on the advice of the Protected Disclosure Co-ordinator as to whether disciplinary or other action will be taken against a whistleblower. Where disciplinary or other action relates to conduct that is the subject of the whistleblower's disclosure, the disciplinary or other action will only be taken after the disclosed matter has been appropriately dealt with.

In all cases where disciplinary or other action is being contemplated, the CEO must be satisfied that it has been clearly demonstrated that:

- The intention to proceed with disciplinary action is not causally connected to the making of the disclosure (as opposed to the content of the disclosure or other available information);
- There are good and sufficient grounds that would fully justify action against any non-whistleblower in the same circumstances; and
- There are good and sufficient grounds that justify exercising any discretion to institute disciplinary or other action.

The Protected Disclosure Co-ordinator will thoroughly document the process including recording the reasons why disciplinary or other action is being taken, and the reasons why the action is not in retribution for the making of the disclosure. The Protected Disclosure Co-ordinator will clearly advise the whistleblower of the proposed action to be taken, and of any mitigating factors that have been taken into account.

### 11. Management of the Person against whom a Disclosure has been made

Museum Victoria recognises that employees against whom disclosures are made must also be supported during the handling and investigation of disclosures.

Museum Victoria will take all reasonable steps to ensure the confidentiality of the person who is the subject of the disclosure during the assessment and investigation process. Where investigations do not substantiate disclosures, the fact that the investigation has been carried out, the results of the investigation, and the identity of the person who is the subject of the disclosure will remain confidential.

The Protected Disclosure Co-ordinator will ensure the person who is the subject of any disclosure investigated by or on behalf of a public body is:

- Informed as to the substance of the allegations;
- Given the opportunity to answer the allegations before a final decision is made;
- Informed as to the substance of any adverse comment that may be included in any report arising from the investigation; and
- Has his or her defense set out fairly in any report.

Where the allegations in a disclosure have been investigated, and the person who is the subject of the disclosure is aware of the allegations or the fact of the investigation, the Protected Disclosure Co-ordinator will formally advise the person who is the subject of the disclosure of the outcome of the investigation.

Museum Victoria will give its full support to a person who is the subject of a disclosure where the allegations contained in a disclosure are clearly wrong or unsubstantiated. If the matter has been publicly disclosed the CEO will consider any request by that person to issue a statement of support setting out that the allegations were clearly wrong or unsubstantiated.

### 12. Criminal Offences

Museum Victoria will ensure officers appointed to handle protected disclosures and all other employees are aware of the following offences created by the Act:

- It is an offence for a person to take detrimental action against a person in reprisal for a protected disclosure being made. The Act provides a maximum penalty of a fine of \$24,000 or two years imprisonment or both.
- It is an offence for a person to divulge information obtained as a result of the handling or investigation of a protected disclosure without legislative authority. The Act provides a maximum penalty of \$6,000 or six months imprisonment or both.

- It is an offence for a person to obstruct the Ombudsman in performing his responsibilities under the Act. The Act provides a maximum penalty of \$24,000 or two years imprisonment or both.
- It is an offence for a person to knowingly provide false information under the Act with the intention that it be acted on as a disclosed matter. The Act provides a maximum penalty of \$24,000 or two years imprisonment or both.

### 13. Review

These procedures will be reviewed every three years along with the policy statement to ensure they meet the objectives of the Act and accord with the Ombudsman's guidelines.

## FEES AND CHARGES

### Museum Prices

	Adult	Child	Concession
Melbourne Museum	\$6.00	\$0.00	\$0.00
Scienceworks Museum	\$6.00	\$0.00	\$0.00
Melbourne Planetarium	\$5.00	\$3.50	\$4.00
Victoria University High Voltage Theatre	\$5.00	\$3.50	\$4.00
Immigration Museum	\$6.00	\$0.00	\$0.00

### Notes

- Tours of the Royal Exhibition Building: adult \$5.00 or \$3.00 add-on to Melbourne Museum ticket, child \$1.00.
- Special fees apply for various ticket options such as combined IMAX Theatre, Melbourne Planetarium, Victoria University High Voltage Theatre and school bookings, special activities and programs. Surcharges apply for some special touring exhibitions.

### Membership fees for Museum Victoria Members

Adults	\$25.00
Children	\$12.00
Concession	\$12.00
Household	\$49.00
Additional Child	\$6.00
Joining fee	\$11.00 (inc GST)

### Notes

- All fees are for a one year membership.
- Joining fee not applicable for child or additional child.
- Household Membership covers 2 adults and up to 4 dependant children, 16 years and under at the one address.
- Membership provides: unlimited entry to all venues, discounts for touring exhibitions, Melbourne Planetarium and retail outlets, member-only events and previews, free admission to a number of interstate museums and subscription to Museum Victoria's *Museum* magazine.

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**Immigration Museum**

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MUSEUM VICTORIA MELBOURNE MUSEUM  
SCIENCEWORKS IMMIGRATION MUSEUM  
ROYAL EXHIBITION BUILDING

