

Team Agreement/Contract

Project/Task: _____

Name: _____

Date: _____

Names of other team members:

A: _____

B: _____

C: _____

D: _____

My Role

Duties to be carried out:

(List all duties that YOU need to carry out)



Team Member A's Role (duties to be carried out):

Team Member B's Role:

Team Member C's Role:

Team Member D's Role:

How will any conflicts be solved by this team?
(Explain what the team has agreed on).

Write down a list of rules that all members of the team agree to follow when working together.

Write down a list of the goals that the team has set for itself while completing this task.

How will the team measure if these goals have been reached?

What plans will the team put in place in case a team member is absent on the day of a project session?

